

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00p.m.-WEDNESDAY, DECEMBER 14, 2011

1.0 CALL TO ORDER

Selectmen present: Jennifer Greenleaf, Rose Beckwith, Dan Dunton, Clarence Cummins, (Tracy Tuttle arrived at 6:30p.m.)

Others present: Paul Adams, Town Manager- Marian Anderson, Community Business Director- Victoria Boundy, and Executive Assistant-Laurisa Loon.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF NOVEMBER 30, 2011

Selectman Greenleaf made a motion to approve the minutes, Selectman Cummins seconded, motion passed (3-0-1), Selectman Beckwith abstained from the vote.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS-None

5.0 PUBLIC HEARINGS, PRESENTATION-None

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Library Update-Victoria Boundy

Selectman discussion on the ongoing efforts of the UMBERHINE Library.

Victoria Boundy stated that the second meeting took place tonight and a third meeting is scheduled for December 28th. There was approximately eighteen in attendance. A variety of residents including; senior citizens, students and former trustees. The committee is looking at building the library in phases, or fully build out the site with interior phasing. The consensus is to see what we can get for a fully built design and then the interior in phases. We are currently working on specifications on what people want to see in the library. At the next meeting we will look at specifics, such as square footages, interior and exterior elements, we will draft an RFP for design bids. The Town Manager stated that public works will be doing the site work. The board would like to see the design that goes out for RFP via email.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS-None

8.0 ASSESSOR ITEMS-NEW BUSINESS-None

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Paul Adams received call from Senator Goodall that the TIGER grant was funded.

9.2 Town Manager

- Public Works has posted the 1999 Wheeler Plow Truck for Sale due to the cost of repairs.
- Sent pictures to the board on the progress of the Fire Truck.
- The Personnel Policy is finished and Selectman Cummins is going to review prior the 2nd meeting in January.
- The Auditor will be here in January and will give an update.
- Excise collection is on schedule no unexpected drops, overall collection was at 93%.

9.3 Selectmen

Rose Beckwith questioned if Steven McGee met the November 1st deadline.

Also would like to commend the Fire Department on giving the poster winners a ride to school.

Selectman Cummins questioned if we are going to review the fire department ordinance?

Selectman Dunton added that he wanted to be sure the board's views on the TIF for the proposed pipeline was that we have chosen not to take any action, are we required to bring this to town meeting. Also where do we stand with the fireworks? The Town Manager stated they will have a public hearing in January on the Firework Ordinance and that ordinance will need to go to Town Meeting.

9.4 Boards and Committees-None

10.0 WARRANTS

10.1 Request for action regarding all disbursement warrants

Selectman Beckwith made a motion to sign the warrant, Selectman Tuttle seconded, motion passed (5-0).

11.0 ADJOURNMENT

12.0 EXECUTIVE SESSION 1 M.R.S.A. (6)(A)-Personnel Issues

Selectman Tuttle made a motion to move into Executive Session, Selectman Beckwith seconded, motion passed (5-0)

No action taken.

Selectman Beckwith made a motion to come out of Executive Session, Selectman Greenleaf seconded, motion passed (5-0).

The board moved into a Budget Workshop.