

Town of Richmond Sign Rules; Land Use Ordinance, Article 5 Section X. Signs

Applicable to all Zones:

Signs shall not be placed on a roof

Freestanding signs shall be no higher than 16 feet off the ground

10 foot setback from Road Right of Way lines; except when the principal structure is setback 15 feet or less from street R/W lines the sign setback drops to 2 ft.

12 foot setback from property lines

Signs attached to a structure by a frame or bracket which overhangs a pedestrian sidewalk shall not project more than 6 feet from building face. Height clearance between the bottom of the sign and the average grade of the base of the sign shall be no less than 8ft.

Signs attached to a structure without using a frame or bracket shall not extend more than 1 foot from building face.

Signs must relate to the premises on which they are located and only identify the occupant of the premises **OR** advertise the service or goods available within the premises.

Commercial, Industrial and Institutional Uses in all Zones except Shore-land:

The Total area of all permanent signs displayed upon premises shall be a maximum of:

100 square feet in the Residential, and Agricultural, Zones

250 square feet in the I-295 Commercial Industrial Zone

50 Square feet in the Village

6 Square Feet in the Shore-land Zone, and Resource Protection Zones 2 per premises

Official business direction signs may be erected off-site by MDOT, following MDOT guidelines, except that no such sign shall be located in the village zone.

Residential Uses in all Zones:

Maximum of 4 square feet for following uses:

A single sign is permitted and may be used to convey the inhabitants' names, the property name, a Home Occupation business, Advertised Rental vacancies (only when vacant) and Safety and Caution messages.

Maximum of 6 square feet for real estate signs, 1 sign per premises, or 2 on a corner lot.

Shore-land And Resource Protection Zones:

Residential signs may display one sign not greater than 3 square feet

Commercial uses are limited to 6 square feet

Temporary Signs: promotional signs, banners, streamers, or placards erected suspended, posted or affixed in any manner outdoors – shall be limited to:

Erected no sooner than 30 days prior to the activity

Removed 7 days following the activity

A cumulative total period of time of **not more than 90 Days in one calendar year**

No such sign shall exceed 10 square feet.

Exempt Signs: Flags and insignia of any government, legal notices, identification, information, or directional signs erected or required by the government.

Signs directing and guiding traffic and parking on private property, but bearing no advertising matter or commercial identification.

Yard and Garage sale signs posted for less than 3 days

Town of Richmond Sign Permit Application

Permit No. _____ Zone _____ Map _____ Lot _____

Wall Sign[s] 30 Day Temporary Sign Start: Finish:
 Official M.D.O.T. Sign[s] Free Standing Sign[s] Other Sign

Permit Location / Address: _____

Applicant's Name: _____

Mailing Address: _____ Phone: _____

Contractor/Sign Co. Name: _____

Mailing Address: _____ Phone: _____

Does the Location of the Sign Conform to the Ordinance? _____

Sign Illuminated? _____ If Yes explain lighting _____

Please provide a Scale Drawing of sign (s) including: length x width

SIGN ONLY PLOT PLAN OR ELEVATION (Completed by Applicant)

Provided Setbacks: Center of Street: _____ Side line: _____ Rear line: _____

**The undersigned hereby applies for a permit to erect, alter, install, a sign in accordance with the Laws of the State of Maine, I.R.C. Building Code, the current Town of Richmond Zoning Ordinance, any Planning Board approvals or conditions and any Zoning Board of Appeals approvals or conditions, any other plans or specifications if provided, any conditions of approval by the C.E.O.

APPLICANT SIGN HERE DATE ** (Read above before signing)

For Official Use Only by Code Enforcement Office

Date of Approval: _____ **Permit Fee:** _____ **CEO /S/** _____