

# 1 Town of Richmond Building Permit

1. Property Owner		2. Phone		<b>For Office Use Only</b> <b>Permit no.</b> _____ <b>Issue Date</b> _____ <b>Fee Amount</b> _____ <b>Approved By</b> _____	
3. Property Address			8. Map	9. Lot	10. Zone
4. Owner's Address			11. Lot of Record ( original deed date) What Year _____		
5. Contractor			6. Phone		12. Contiguous Lots? _____
7. Contractor's Address			13. Historical Building? What Year Built? _____		
14. Proposed Use <input type="radio"/> Residential <input type="radio"/> Commercial <input type="radio"/> Agricultural <input type="radio"/> Multi-Family <input type="radio"/> Forestry		15. Cost _____ _____ C.E.O.		16. Special Zones (CEO to fill out) <input type="radio"/> Shore-land <input type="radio"/> Wetlands <input type="radio"/> Flood Zone <input type="radio"/> >20% slope on land _____ / _____ / _____ date	
17. Project Description, please list the size of the structure, a description of it and dates to start and finish.					
18. Number of Stories Present _____ *Proposed _____ *total, existing & requested		19. Height of Buildings Present _____ Ft. Proposed _____ Ft.		20. Number of Bathrooms Present _____ / _____ Proposed _____ / _____ Full / Half	
21. Number of Bedrooms Present _____ Proposed _____		22. Present Septic System Is Approved For: _____ Bedrooms		23. Year Round Use _____ OR Seasonal Use _____	

## 2 Town of Richmond Building Permit

24. Type of Water Supply <input type="radio"/> Private <input type="radio"/> Public _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Water District Superintendent</span> <span>Date</span> </div>																
25. Type of Sewage Disposal <input type="radio"/> Private <input type="radio"/> Public _____ <div style="display: flex; justify-content: space-between; width: 100%;"> <span>Sewer District Superintendent</span> <span>Date</span> </div>																
<b>ADDITIONAL PERMITS, APPROVALS &amp; INSPECTIONS REQUIRED</b>																
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> PLUMBING</td> <td style="width: 33%;"><input type="checkbox"/> DEP</td> <td style="width: 33%;"><input type="checkbox"/> SWIMMING POOL</td> </tr> <tr> <td><input type="checkbox"/> SEPTIC/HHF200</td> <td><input type="checkbox"/> SEPTIC VARIANCE</td> <td><input type="checkbox"/> BOARD OF APPEALS</td> </tr> <tr> <td><input type="checkbox"/> FIRE MARSHALL</td> <td><input type="checkbox"/> FILL</td> <td><input type="checkbox"/> SIGN</td> </tr> <tr> <td><input type="checkbox"/> PLANNING BOARD</td> <td><input type="checkbox"/> SELECTPEOPLE</td> <td><input type="checkbox"/> ROAD OPENING</td> </tr> <tr> <td><input type="checkbox"/> SHORELAND</td> <td><input type="checkbox"/> ARMY CORP OF ENG.</td> <td><input type="checkbox"/> CULVERT</td> </tr> </table>		<input type="checkbox"/> PLUMBING	<input type="checkbox"/> DEP	<input type="checkbox"/> SWIMMING POOL	<input type="checkbox"/> SEPTIC/HHF200	<input type="checkbox"/> SEPTIC VARIANCE	<input type="checkbox"/> BOARD OF APPEALS	<input type="checkbox"/> FIRE MARSHALL	<input type="checkbox"/> FILL	<input type="checkbox"/> SIGN	<input type="checkbox"/> PLANNING BOARD	<input type="checkbox"/> SELECTPEOPLE	<input type="checkbox"/> ROAD OPENING	<input type="checkbox"/> SHORELAND	<input type="checkbox"/> ARMY CORP OF ENG.	<input type="checkbox"/> CULVERT
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<b>PROPERTY INFORMATION</b>																
26. Frontage _____ ft <input type="checkbox"/> nonconforming if less than 150 ft. in Ag. zone OR if less than 80 ft. in Res. or Village zone	27. More than one use existing on the property? YES or NO If yes list the accessory Use: _____ <input type="checkbox"/> nonconforming															
28. Setbacks <input type="checkbox"/> nonconforming  <div style="display: flex; justify-content: space-around; width: 100%;"> <span>_____ Front</span> <span>_____ Side</span> <span>_____ Rear</span> </div>	29. How many dwelling units are presently existing on the lot _____ _____															
30. Lot Size (in square feet or acres) Present _____ Proposed _____	31. Square Feet of all Buildings Present _____ Proposed _____															
32. Lot Coverage (in Percent) Present _____ Proposed _____ Zone % _____	33. Number of off street parking spaces Present _____ / _____ Proposed _____ / _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Covered</span> <span>uncovered</span> </div>															

34. Building permits do not include plumbing, septic or commercial electrical work. Building permits are valid for one year. Any false information may invalidate a building permit and stop all work. Signing authorizes inspections necessary to issue permit and insure compliance with regulations.

\_\_\_\_\_  
 Applicant \_\_\_\_\_ Date

### 3 **Town of Richmond Building Permit**

**Plot Plan** Please include all setback distances from property boundaries, roads, streets and right of ways; all wetlands and water bodies; any existing wells and septic systems. Include the 100 foot shore-land setback or flood elevations if applicable. Show all proposed decks and porches.

#### 4 **Town of Richmond Building Permit**

	ELEVATIONS	

FRONT OR REAR VIEW

SIDE VIEW