

TOWN OF RICHMOND  
2022 ANNUAL TOWN MEETING WARRANT

Sagadahoc, ss.

State of Maine

TO: James Donnell, Constable of the Town of Richmond

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Richmond, in said county and State, qualified by law to vote in Town affairs, to meet at the **Richmond Highway Garage, 19 High Street** in said town, on **Tuesday, June 14, 2022 from 8:00 am to 8:00 pm**, then and there to act upon **Articles 1-25**.

ARTICLE 1: To elect a Moderator, by secret ballot, who will preside at said meeting.

ARTICLE 2: To elect by secret ballot the following officials:

- A. One (1) Selectman/Assessor/Overseers (3) year term.
- B. One (1) RSU #2 member for a three (3) year term.
- C. Two (2) Budget Committee members for a three (3) year term.
- D. One (1) Richmond Utilities District member for a three (3) year term.

**To vote by secret ballot on the following referendum questions:**

ARTICLE 3: To see if the Town will vote to raise and appropriate \$745,615 for the **Administrative, Benefits, Boards & Committees, CEO, General Assistance, Public Service Agencies, Professional Services, Insurance, Intergovernmental and Debt Services** Accounts (FY 2021-2022: \$783,097).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 4: To see if the Town will vote to transfer and appropriate \$60,355 from unassigned fund balance for the **Capital Outlay** Account (FY 2021-2022: \$53,300 from unassigned fund balance).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 5: To see if the Town will vote to raise and appropriate \$525,887 for the **Police Department Operations, Fire/EMS, and Public Safety** Accounts (FY 2021-2022: \$495,114).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 6: To see if the Town will vote to raise and appropriate \$495,156 for the **Public Works Operations, Parks & Cemeteries, Solid Waste and Town Fuel** Accounts (FY 2021-2022: \$442,321).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 7: To see if the Town will vote to transfer and appropriate \$350,000 from unassigned fund balance to be placed in the **Public Works Reserve**, \$5,000 from unassigned fund balance to be placed in the **Fire Equipment Reserve**, and \$5,000 from unassigned fund balance to be placed in the **Employee Contingency Reserve**, for a total appropriation of \$360,000 (FY 2021-2022: \$355,000).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 8: To see if the Town will vote to raise and appropriate \$42,500 and to transfer and appropriate \$42,500 from unassigned fund balance, for a total appropriation of \$85,000, to be placed in the **Municipal Planning Reserve Account** for a 2024 property revaluation.

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 9: To see if the Town will vote to raise and appropriate \$5,000 for the **Town Building Repair and Maintenance Reserve** and \$5,000 for the **Catch Basin Reserve**, for a total appropriation of \$10,000.

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 10: To see if the Town will vote to raise and appropriate \$90,000 and to transfer and appropriate \$60,000 from unassigned fund balance, for a total appropriation of \$150,000, to be placed in the **Town Vehicle Reserve** Account (FY 2021-2022: \$60,000 from unassigned Fund Balance and \$90,000).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 11: To see if the Town will vote to raise and appropriate \$48,400 for the **Police Department Reserve** Accounts (FY 2021-2022: \$0).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 12: To see if the Town will vote to raise and appropriate \$118,723 for the **Senior Center, Recreation and Public Library** Accounts (FY 2021-2022: \$112,828).

*Selectboard and Budget Committee Recommendation: Approval*

ARTICLE 13: To see if the Town will vote to appropriate fifty-percent (50%) of the money received from the State of Maine for snowmobile registrations to the Richmond Sno-Rovers Club for the maintenance of their system or network of snowmobile trails, on the condition that those trails be open to the public for snowmobile purposes at no charge in the snow season, and to authorize the Selectboard to enter into an agreement with the Club under such terms and conditions as it deems advisable for that purpose.

*Selectboard and Budget Committee Recommendation: Approval*

- ARTICLE 14: To see if the Town will vote to appropriate the sum of \$760,825 from the Estimated Revenues Account (Non-Property Tax Revenue) to be applied to reduce the Fiscal Year 2022-2023 tax commitment.  
*Selectboard and Budget Committee Recommendation: Approval*
- ARTICLE 15: To see if the Town will vote to fix the date when property taxes become due and payable, with the first payment being due and payable on November 10, 2022; and the second payment being due and payable on May 10, 2023; and to instruct the Tax Collector to charge interest at 4% per annum on all taxes unpaid after said date(s).
- ARTICLE 16: To see if the Town will vote to set the rate of 0% interest per annum on abated taxes and to authorize such interest paid or abatements granted to be appropriated from overlay funds then, if necessary, from unassigned fund balance.  
*[Note: 36 M.R.S. § 506-A provides the rate of interest may not exceed the rate set for delinquent taxes, nor be less than that rate reduced by 4%]*
- ARTICLE 17: To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, with no interest to accrue on any excess paid over the amount finally committed.
- ARTICLE 18: To see if the Town will vote to authorize the Tax Collector to offer a Fiscal Year 2022-2023 Tax Club Plan to taxpayers who enroll no later than July 31, 2022; who pay the total amount of FY 2022-2023 taxes by monthly payments from July 1, 2022 to June 30, 2023; who abide by the requirements of said plan as established by the Selectboard; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest.
- ARTICLE 19: To see if the Town will vote to authorize the Selectboard to apply for State, federal (including Community Development Block Grants) and other grants on behalf of the Town for purposes deemed by the Selectboard to be in the best interests of the Town; to accept such grants, including, when necessary, the authority to sign contracts and related documents and to accept conditions of approval; and to appropriate such grant funds for any purpose for which the Town has appropriated funds in Fiscal Year 2022-2023.
- ARTICLE 20: To see if the Town will vote to authorize the Selectboard to retain, sell or dispose of, by a means and upon such terms and conditions as the Selectboard deems advisable, any real estate acquired by the Town for non-payment of taxes thereon, and to execute such contracts, deeds and other instruments, and to take such other actions as may in the Selectboard's judgment be advisable to effect the sale of such property, or, if the property is prior-owner occupied residential property, to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town

within 90 days of notice to the prior owner of the repurchase opportunity; provided, however, that the Selectboard shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if it chooses to sell it to anyone other than the former owner(s).

- ARTICLE 21: To see if the Town will vote to authorize the Treasurer to waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure at the Registry of Deeds in which the tax lien certificate is recorded prior to expiration of the right of redemption pursuant to 36 M.R.S. § 944 upon a finding by the Selectboard that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.
- ARTICLE 22: To see if the Town will vote to authorize the Selectboard to sell or otherwise dispose of Town-owned personal property deemed by the Selectboard to be obsolete on such terms and conditions as it deems advisable.
- ARTICLE 23: To see if the Town will vote to authorize the Selectboard to accept or reject donations of personal property and/or to accept or reject gifts of money to the various accounts of the Town for the ensuing year and to appropriate those monies donated for specific purposes.
- ARTICLE 24: To see if the Town will vote to authorize the Selectboard to make final determinations, after notice and hearing, regarding the winter closing of roads in accordance with 23 M.R.S. § 2953(3) and final determinations, after notice and hearing, to annul, alter or modify such orders in accordance with 23 M.R.S. § 2953(4).
- ARTICLE 25: To see if the Town will vote to appropriate Coronavirus Local Fiscal Recovery Funds (a/k/a American Rescue Plan Act (ARPA) funds) received by the Town from the federal government (total estimated amount is \$366,487) for eligible uses as defined in the U.S. Treasury Final Rule and as determined by the Selectboard to be in the best interests of the Town, which uses may include road and culvert repairs and broadband expansion; provided, however, that the Selectboard shall conduct a public hearing on the proposed expenditure of said ARPA funds prior to any expenditure of said funds.

GIVEN UNTO OUR HANDS THIS \_\_\_\_\_th day of April, 2022.  
Selectboard, Richmond, Maine

\_\_\_\_\_  
Robert C. Bodge, Jr., Chairman

\_\_\_\_\_  
Andrew C. Alexander, Vice-Chairman

\_\_\_\_\_  
Randy M. Bodge, Selectboard Member

\_\_\_\_\_  
Brian York, Selectboard Member

\_\_\_\_\_  
David Thompson, Selectboard Member

For purposes of **voter registration**, the Town Clerk, serving as Registrar of Voters, has office hours at the Town Office as follows: Monday through Thursday from 7:00 am to 5:00 pm. Please leave a message at the Town Office if other arrangements are required for registration.

If any registered voter of Richmond is **hearing-impaired** and requires the services of someone to sign the meeting in order to allow the voter full participation, please contact the Town Manager as soon as possible so arrangements can be made.

A True copy of the Warrant,

Attest: \_\_\_\_\_  
Sharon Woodward, Town Clerk  
Town of Richmond, Maine

RETURN ON THE WARRANT

Richmond, Maine

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the following locations: Exit 43 Quick Stop; Downeast Credit Union; Charlene's Store; Richmond Post Office; Knights Feed; Camden National Bank; Town Municipal Building; and the Isaac F. Umberhine Library, being public and conspicuous places in said Town, on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, being at least seven days before the meeting.

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James Donnell  
Constable, Richmond Maine