

MINUTES
MEETING OF THE RICHMOND BOARD SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, JANUARY 9, 2013

1.0 CALL TO ORDER

Selectmen: Gary Poulin, Rose Beckwith, Tracy Tuttle, Clarence Cummins and Peter Warner.

Present: Gilbert Bond, Donna McClusky, Carol Smith, Janet Sweem, Paul Adams, Jan Wanggard, O'Neil Laplante, Michail Grizkewitsch, Steve Musica, Janet Clement, Naomi York, Executive Assistant Laurisa Loon and Town Manager Marian Anderson.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE THE BOARD OF SELECTMEN MINUTES OF NOVEMBER 28, 2012 AND DECEMBER 12, 2012.

Selectmen Beckwith made a motion to approve the minutes of November 28th, Selectman Poulin seconded, motion passed (4-0-1). Selectmen Tuttle abstained from vote.

Peter Warner made a motion to approve the minutes of December 12th, Selectman Tuttle seconded, motion passed (4-0-1). Selectman Beckwith abstained from vote.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Resignation of Shawn Pierce from the Fire Department

Selectman Tuttle made a motion to accept Shawn Pierce's resignation with regret, Selectman Beckwith seconded, motion passed (5-0).

Selectman Poulin made a motion to move 7.2 American Legion BYOB Permit request out of order, Selectman Beckwith seconded, motion passed (5-0).

7.2 American Legion BYOB Permit Request

Gilbert Bond representative of the American Legion stated they would like to try to have a Valentines Dance on February 8th at the legion from 7:30-11:30p.m.

Selectman Poulin made a motion to approve the permit, Selectman Tuttle seconded, motion passed (5-0).

Selectman Beckwith would like to thank the legion for all the donations they make to our schools, as well as their donations to Bowdoinham and Dresden.

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Isaac F. Umberhine Library Update-Steve Musica

Steve Musica presented his proposal for the construction of a new library.

Selectman Beckwith questioned if he discussed having the contractor do the job not just give an estimate. Steve Musica responded, yes he did.

Steve Musica stated that the current Library building fund consists of approximately \$247,000.

Selectman Cummins questioned if he is visioning the Town to be the general contractor? Steve Musica responded, yes with the Public Works Director overseeing a great deal of the site work.

Selectman Tuttle questioned if the town can be its own general contractor? The Town Manager responded that Steve Musica had offered at one time to assist as general contractor, there has been a lot of conversation but no consensus. Steve Musica responded that yes a town can be its own contractor.

O'Neil Laplante stated that town was the general contractor during the construction of the police station. The building needs to be approved by the State Fire Marshalls Office, and plans by a registered engineer or certified architect.

The Town Manager stated that the Selectboard can legally expend the dedicated funds for the library, politically if you want to that is another story, April is not far away, I think it's a more open process to talk about it at town meeting. Selectman Tuttle would like to see the builders actual quotes. Selectman Poulin stated that he thought the electrical and plumbing quotes seemed high.

Selectman Beckwith likes the idea of a workshop, to get the information out about actual costs. Selectman Tuttle would like a meeting of the board to analyze the breakdown of the estimates to better understand the costs before going to a public hearing format so they can be better prepared to answer questions from the public.

The Town Manager suggested to have a workshop and then a public hearing.

Jan Wanggard asked if there would be library patron input. The Town Manager responded at the public meeting.

Mike Grizkewitsch stated that there is a lack of information on the library he wants to know how many people use it, he wants to see the numbers. Selectman Cummins stated that those numbers are available the town will put the information out again. Mike also wanted to know what is the maintenance cost going to be. Selectman Tuttle agrees that we need to understand what the maintenance budget will be.

6.2 St. Matthias Church proposal update

The Town Manager stated that the representatives of the Church approached the town. The church has closed, and they want to know if the town is interested in those buildings. Those buildings can be used only for the “common good”. The Manager suggested to move this forward to town meeting. The trustees have asked for a proposal if the town accepted the building what the use would consist of. There has been conversation of using it for the food pantry, reducing the costs of the senior center, being able to use as a meeting place for the town boards and committees. There was an article in the Kennebec Journal on the buildings. The town has taken no position it’s an opportunity. Peter Warner is going to get the heating numbers. We do have the maintenance records, when it’s not used the building can be set to 45 degrees. Peter Warner stated that they have 3 Rinnai heaters and currently uses 450 gallons a year. Then again the building was only occupied a couple days a week for services.

Paul Adams added that its more buildings for the town to maintain; roof, windows, etc... Paul suggested the old fire station on Lincoln Street for the food pantry to use.

Mike Grizkewitsch would like to see the town propose a building concept that included all departments, not small buildings scattered all over town.

Janet Sweem asked if the town did not accept the buildings if they can go toward a non-profit group. The Manager responded that yes it’s a possibility.

6.3 Comprehensive Plan-Committee Update

The board would like an article in the March newsletter to invite people to join also to have a workshop with board to form the committee, looking for a vision from the board. The Manager suggested to schedule a workshop in February. Selectman Tuttle suggested that the board members take on a different meeting’s to make it easier with what looks like to be a busy winter between the comprehensive plan workshops, budget workshops and library meetings.

6.4 Certified Business Friendly Program-Update

We have sent the application to the commissioner’s office for review before we officially submit.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Town Property Use Form Review

The Manager stated she has shared the form with the Superintendent of the RSU #2. Selectman Warner made a motion to adopt the policy as amended to include the

skateboard park, tennis courts and excess acreage, Selectman Tuttle seconded, motion passed (5-0).

8.0 ASSESSOR ITEMS-NEW BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

9.2 Town Manager

The CEO has a Notice of Violation for the old Pleasant Pond Market and we are looking for the board to allow the CEO to go forward with an official notice of violation. Selectman Tuttle stated that there are other places that need to be on this list but this is a good start.

The Manager stated that the Selectboard town report article is due.

We are looking for dedication ideas for the town report. Selectman Tuttle suggested dedication to Giesla Dearborn.

Newsletter articles are due on February 14th for the March issue.

Public Works has their new decals.

Richmond Days update: The fireworks contract has been signed, the contract with Compass Rose has been signed, an entertainer is committed to Friday night, we are working on getting the trolley again, we have secured Tim Sample for a performance at the high school and at the Marcia Buker school we will split the proceeds as a fundraiser for Richmond Days and the Alumni Association, letters have been sent to all the Shriner units we have received three commitments from them, Selectman Tuttle suggested a night time light parade.

The Town Manager suggested getting laptops for the Selectmen through the State.

We received \$350 for the old cruiser.

9.3 Selectmen

Selectman Poulin would like to proceed with the light at Lane Field.

Selectman Tuttle stated that budget meetings would work for her on either Tuesday or Thursday nights.

Selectman Beckwith complimented the town crew on keeping the roads safe for school buses during the past two storms as well as keeping the parking lot cleared.

9.4 Boards and Committees-None

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectman Tuttle made a motion to sign the warrant, Selectman Beckwith seconded, motion passed (5-0).

11.0 EXECUTIVE SESSION MATTERS 1 M.R.S.A. 405 (6)(F) POVERTY ABATEMENT

Selectman Beckwith made a motion to move into executive session pursuant to 1 M.R.S.A. 406 (6)(F), Selectman Poulin seconded, motion passed (5-0).

Discussion, no action was taken.

Selectman Beckwith made a motion to come out of Executive Session at 8:00p.m., Selectman Poulin seconded, motion passed (5-0).

Selectman Tuttle made a motion to approve the poverty abatement for Client #1, Selectman Poulin seconded, motion passed (5-0).

Selectman Tuttle made a motion to deny the poverty abatement for Client #2, Selectman Poulin seconded, motion passed (5-0).

12.0 ADJOURNMENT

Selectman Beckwith made a motion to adjourn, Selectman Tuttle seconded, motion passed (5-0).