

Clarence Cummins, Chairman  
Tracy Tuttle-Vice Chairman  
Rose Beckwith  
Gary Poulin  
Peter Warner

**MINUTES**  
**MEETING OF THE RICHMOND BOARD OF SELECTMEN**  
**TOWN OFFICE CONFERENCE ROOM**  
**6:00P.M.-WEDNESDAY, MAY 15, 2013**

**1.0 CALL TO ORDER**

Present: Clarence Cummins, Gary Poulin, Rose Beckwith, Peter Warner and Tracy Tuttle.

Others Present: Paul Adams, Matt Roberge, Keel Kemper of IFW, Shawn Pierce, Keith Edwards, Chief of Police-Scott McMaster, Glenn Dewitt, Steve Musica, Richard Gower and Wayne Ladner.  
City of Gardiner: Scott Morelli, Chief Mike McKowskey, Finance Director, Denise Brown and Mayor Thom Harnett. Town Manager-Marian Anderson and Executive Assistant-Laurisa Loon.

**2.0 PLEDGE OF ALLEGIANCE**

Selectman Cummins took 6.1 out of order.

**6.1 City of Gardiner-Scott Morelli, City Manager**

Scott Morelli stated that they would like to clear up some issues. Gardiner will continue to offer mutual aid to Richmond residents. We need surrounding communities to help support our current services.

Thom Harnett stated that he serves as Mayor for the City of Gardiner and is concerned with how things were portrayed in the press. We are concerned with our long term view and sustaining our fire department 80% of the budget comes from ambulance and rescue. We are the only professional fire department between Augusta and Brunswick. We have more in common with our neighboring communities than large corporations. I understand you need to look at ways to save money all the time. It is important to talk with one another as much as possible. We want to continue those relationships, we want you to understand, that whatever you need from our department you will get from our department. If we continue to lose neighboring communities we will lose our services.

Selectman Warner stated that he appreciates that mutual aid will continue it is very important for us on the fire department side.

Selectman Cummins stated that dollars drive a lot for you and for us, dollars had a big role in this, it started when we initially looked at Northeast, we didn't have to pay the fee and uncollectible, our first responsibility is to our citizens, we want to continue to have a good relationship with Gardiner, we need to talk more before we get to a crisis point.

Selectman Tuttle added that the issue we were having, was an initial problem with billing maybe now it's more functional, the first contract we signed with Northeast – was largely based on our

issues with the billing from Gardiner. We appreciate and understand where you are coming from.

Chief Mike McKowsky stated that those charges were estimated. It has flip flopped in 2014 you are paying for 2013 charges. We have cycled through several evolutions in billing. We are hoping the new system will save thousands of dollars.

Scott Morelli stated that the goal is to have communities not pay the uncollectible.

Glenn Dewitt stated that he was a Selectman in Dresden for years, and dealt with customer service issues with Gardiner.

Chief McKowsky stated that they work hard on their customer service we exist on our contracts we need to network and work well with our first responders.

Mayor Harnett stated that if there are other areas we can work together on the City of Gardiner would like to discuss these possibilities with Richmond.

### **3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 1, 2013**

Selectman Tuttle made a motion to approve the minutes, Selectman Poulin seconded, Selectman Cummins called for discussion to amend 6.4 (last paragraph) by correcting the spelling of the word "stated" and add the statement "This has been resolved" , minutes approved as amended ( 5-0).

### **4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS-None**

### **5.0 PUBLIC HEARINGS, PRESENTATION**

#### **5.1 Keel Kemper, Division of Inland Fisheries and Wildlife**

Discussion on the uses at the Wildlife Management Area on Route #24.

Richmond contains one of the most important management areas in the State, Swan Island. IFW would like to extend appreciation for what the town does we are grateful for that help.

In Richmond alone you have three management areas: Swan Island, the marsh area by the Interstate and now the Wilmot Brook area in Richmond.

Wilmot Brook came to be MPRP from CMP as a result of work impact on wetlands and habitats. CMP is required to compensate for as part of their permitting. They have to mitigate-replace the function and values of the wetlands they have ruined. The property has been very well marked for boundary lines. The area is 1,191 acres in size with 209 acres of wetlands, 982 acres of upland, and 38,123 linear feet of streams, 18 significant vernal pools and 1 bald eagle nest.

You can't build fires, use ATV's, no camping, cutting wood, or digging.

You can hunt, fish, trap, bird watch, and hike. There are no plans in the foreseeable future for timber harvesting but it may happen down the road.

Steve Musica asked to what extent trails could be created.

Keel Kemper-replied that the State does not want to introduce a trail system it would diminish the wildlife habitats and turn into a heavily used park system, it's an area we struggle with, we understand people want to access them, the deed speaks specifically to this issue the property is held by the State in perpetuity to maintain and enhance wildlife values. Selectman Cummins stated that there are existing trails, from what used to be a campground they lead to the river, a trail also goes to a meadow in the back towards a pond, and it has grown up and is dense, beyond mowing.

Keel Kemper stated that if you want to mark existing trails that is not an issue for us, when you start cutting that becomes a problem.

## **6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS**

### **6.1 City of Gardiner-Scott Morelli, City Manager-Previously discussed.**

### **6.2 Library Update-Clarence Cummins**

Steve Musica stated that the ICF insulation would add approximately \$8,000 more to the total figure. That puts the figure over the top. We are trying to keep a contingency, if you start cutting into that we may run into some problems and go over \$250,000.

Selectman Tuttle stated that we voted for X amount of money, after the vote we were already discussing a figure the put up the price, personally gives her heartburn. Selectman Cummins does not think we can afford the \$8,000.

Steve Musica added that the planning board accepted the application and site plan as a minor development, and will hold a public hearing at the Marcia Buker School on May 28, 2013.

## **7.0 ADMINISTRATIVE ITEMS- NEW BUSINESS**

### **7.1 Boards & Committee Pay, Conduct and Attendance Policy-Update**

This item will be placed on the next agenda.

### **7.2 Stipend position discussion to support outside town departments.**

This will be discussed on the next agenda.

### **7.3 Richmond Fire Department-Matt Roberge**

The department is proposing purchasing a used 1997 HME/Pumper, for \$45,000 by utilizing current truck reserve funds, to replace Engine 1. Engine 1 is currently 33 years old and should be replaced within the next three to five years according to NFPA recommendations. Engine 1 is also one of two current trucks that have a manual transmission and because of this very few members are able to effectively drive the truck to a fire scene, so it is not being utilized to its full potential.

Fire Chief Matt Roberge stated that the fire department will have \$50,000 in the truck reserved after July 1<sup>st</sup> of this year. Also, in the 2012-2013 budgets a capital request of \$7000 had been requested for repairing and repainting the body of Engine 2, but town meeting reduced that amount to \$3500 which will not cover the repairs needed at this time. Quotes to perform this work have ranged from \$5200 to \$10000 from local vendors.

We could sell Engine 1 to also generate revenue. The Town Manager stated that she would look into the town meeting vote, check with auditor and if the board wants to continue to explore this, it may take a town meeting vote.

Selectman Tuttle asked if this can go to the June Election.

Selectman Warner asked if it would be more cost effective to teach people to drive a standard than to have electrical work on the truck.

Selectman Cummins asked if you did not purchase this used truck when "Engine 1" would be replaced. Matt Roberge responded in 2016.

Selectman Warner asked what change would this make for us. Would it give us an extra 3-5 years with the truck?

Selectman Tuttle asked if you are on the wire with this purchase. Matt Roberge responded that they understand how town budgets work.

Selectman Warner asked if there is any warranty and have we looked around to see if there is something better.

Glenn DeWitt added that it is a six man truck, it's a good truck.

Matt Roberge would work out a time to go look at it.

Selectman Warner-would like them to go look at it first to see if it is going to meet the town's needs.

### **7.4 RSU #2 payment updates**

As of June 30<sup>th</sup> not debt owed to the RSU for funds.

## **7.5 Audit Letter**

The board signed the audit letter from the office of William H. Brewer agreeing to use their auditing services.

## **8.0 ASSESSOR ITEMS-NEW BUSINESS-None**

## **9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS**

### **9.1 Public**

Matt Roberge would like the “no parking” signs on Myrtle Street put back up.

### **9.2 Manager**

The Town Manager thanked Paul Adams for taking some of the old waterfront docks.

There were errors in the newsletter. We made the correction everywhere we could. The meeting on the 30<sup>th</sup> is going to be held at Richmond High School not Hall-Dale.

We received a notice from the Utilities District on the increase in rates, there will be a hearing May 21<sup>st</sup>, the select board is welcome to attend.

Virgil Hammond sent an email regarding the increase in school amounts which means a .9 mil increase.

This weekend is the free day at the holding area for residents of Richmond only; there will be extra staff on hand, if you don't have a sticker you won't be allowed in.

A resident that lives by the holding area is not happy with the public works department they want them to work in the afternoons or start after 7a.m.

### **9.3 Selectmen**

Selectman Beckwith would like to see crosswalks at the Millbrook Village location, important to get that done and have signage.

The Transportation Committee decided not to contract out bus service. Mike Grizkewitsch, Jr., asked a lot of good questions, would like to thank him for his efforts.

Selectman Tuttle would like more information on our cable company contract and if we can ask for more money. The Town Manager will find out what is happening.

Selectman Cummins asked where we stand on the church. The Town Manager responded that she has received by email the draft deeds and sent them off to council for review. All the items that were discussed at town meeting are in the deed. This will be on the agenda for the next meeting.

**10.0 WARRANT**

**10.1 Request for action regarding all disbursement warrants.**

Selectman Beckwith made a motion to sign the warrant, Selectman Poulin seconded, motion passed (4-0).

**11.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6) (A)-PERSONNEL MATTERS**

Selectman Tuttle made a motion to move into Executive Session, Selectman Beckwith seconded, motion passed (4-0).

No action taken.

Selectman Beckwith made a motion to come out of Executive Session, Selectman Poulin seconded, and motion passed (4-0).

**12.0 ADJOURNMENT**

Selectman Beckwith made a motion to adjourn, Selectman Poulin seconded, motion passed (4-0).