

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, JUNE 12, 2013

1.0 CALL TO ORDER

Selectmen Present: Peter Warner, Gary Poulin, Clarence Cummins, Rose Beckwith and Tracy Tuttle.

Others Present: O'Neil Laplante, Matt Roberge, Glenn Dewitt, Executive Assistant-Laurisa Loon, and Town Manager-Marian Anderson.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF MAY 15, 2013.

Selectman Tuttle made a motion to approve the minutes of May 15, 2013, Selectman Poulin seconded, motion passed (5-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment of Steven Wullaert to the Revolving Loan Fund Committee.

Selectman Tuttle made a motion to appoint Steven Wullaert, Selectman Warner seconded, motion passed (5-0).

6.0 ADMINISTRATIVE ITEMS

6.1 Northeast Ambulance-Contract Update

The contract has been signed and returned and insurance certificate provided.

Contract has been signed by both parties.

6.2 St. Mathias Episcopal Church Update

The Manager stated that she had sent the board the proposed deed to give you the opportunity to review. Selectman Poulin asked if the restrictions and limitations are only for 10 years. The Manager stated that the restrictions are based on their "cannon law" when they have to give away property they want it to benefit the good of the town and/or mission. Selectman Cummins asked when this will be finalized. The Manager said it is ready to be signed but wanted the board to discuss and review the deed. The town attorney has reviewed the document and made minor adjustments.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.2 Boards & Committee Pay, Conduct and Attendance Policy-Update

The Manager asked the board if they wanted to make any changes to this policy. Currently members are being their stipend twice a year. Does the board want to pay per meeting? In the past some members were not regular about meetings in the past. Selectman Cummins stated that we have recourse if needed we can follow the standard procedures in our Manual.

The consensus of the board was not to make changes. The Manager will update the policy for signature at the next meeting.

7.3 Stipend position discussion to support outside town departments-Example RYRA

Selectman Tuttle is in favor of a position that encompasses more than just RYRA. Selectman Beckwith feels there is merit to this request, RYRA does a lot of work, if someone is in a stipend position it would give it a voice, a good step in the right direction. Selectman Tuttle added that they could help organize senior trips, bussing, etc. Selectman Warner asked if that is the job Bette Horning is doing right now. Selectman Poulin stated that it might be appropriate to have one person that oversees everything. Selectman Beckwith asked if RYRA wanted to contribute to this position. Selectman Tuttle stated that it was important that this position is not a volunteer position and just holds the administrative position. The Manager stated that she would bring back a rough draft job description and be clear on the responsibilities. What are RYRA thoughts on it? Matt Roberge responded it would be nice to have someone to work with the board of volunteers and be a liaison between the volunteers and the board. Selectman Cummins asked if we decide we want this position can the select board make that decision. Selectman Tuttle stated that the Cable TV funds could be used to fund the position.

7.1 Seth Berry

Representative Seth Berry stated that the State House was divided but moved forward on re-districting, the three towns had too many people Richmond, Bowdoin and Bowdoinham. The compromise was that the right side going North on the East side of the River Road become part of Arrowsic County. The benefit being you will end up with two house members rather than one. When it comes time to vote, we will have to have two different ballots.

The compromise on the budget was 2/3 of town revenue sharing, a ½ penny on sales tax, meals and lodging will go up a penny for two years, preserve the homestead exemption and the circuit breaker program will be part of the State tax return with a smaller benefit.

The process is that both sides have agreed to this alternative, it will be voted on in the House and Senate, at that time amendments are offered, it will be voted again on Friday and then to the Governor's Office. If the Governor VETOs we would have to override.

Selectman Warner asked what is the status on the teacher's retirement. The teacher retirement shifts to the locals, and goes up 1% a year. The additional cost for schools was around \$20 million and the retirement was around \$15 million.

Selectman Warner asked what is the guarantee that the two year limit would not increase. Seth Berry said it would revert back in two years and also depends on the economy.

Seth Berry would like the board's thoughts or endorsement on how to vote. Selectman Warner feels that 2/3 is better than nothing.

Selectman Cummins called for a motion to support the current position. Selectman Warner made a motion to support the budget, Selectman Beckwith seconded, motion passed (5-0).

7.4 Richmond Fire Department Update

Matt Roberge stated that he was here to answer any questions and see where we go from here. Selectman Cummins stated that we have two trucks around age 95/97 and you are looking at a 97 truck so that would be three around the same age. Matt Roberge stated that he believes he can get 15 years out of the 97 they are looking at it is in good condition. He feels he can push the replacement date out. The tanker does not get used as much as the engines do.

Selectman Cummins stated "suppose we turn down your request what is your plan." Matt Roberge replied that we need to replace Engine 1. Selectman Cummins stated that he did research online and it looked like the truck retails for \$80,000 for that age. We also discussed the selling of the old engine 1, if you sold 1 would it go into the reserve or general fund. The Town Manager responded that without a town meeting vote it goes into the General Fund. Selectman Tuttle asked if Dresden has a truck similar to the one you are looking to replace. Matt Roberge responded that he believes they are all newer than Engine 1. Selectman Tuttle continued to ask why we are not trying to do collaboration with Dresden. Matt Roberge stated that they do respond to fires in Richmond as part of our mutual aid agreement. Selectman Warner stated that he needs a compelling reason to go outside the process of approving this purchase. I would rather see us look at putting a plan together for next year and not rush into this purchase. Selectman Poulin asked if we are starting a training program to teach people to drive the truck. Matt Roberge replied that if we are going to stick with this truck, I am willing to put together a training program. Selectman Cummins asked if this is an exceptional opportunity or do you think another one would occur. Matt Roberge stated that he would hope there would be another opportunity. Selectman Beckwith stated that she agrees with Selectman Warner on having more compelling information before making this purchase. Selectman Cummins asked if we turn down the request for now, do we put it on the warrant next year to use reserve funds to purchase a truck. The

Town Manager responded absolutely, that's a good message, it's what you have done with the library. You are not borrowing if you don't need to. Selectman Cummins is concerned with what we went through last year with the public works truck. Selectman Cummins would like to pass on this and make a warrant article that allows us to use reserve funds to buy a truck.

Selectman Poulin made a motion to delay the purchase of the fire truck until we have a warrant article that authorizes the purchase of the truck, Selectman Tuttle seconded, motion passed (5-0).

Matt Roberge stated that repairs are needed on one of the trucks. There is \$3,500 in the budget the job is estimated between 8 and 10 thousand. Selectman Warner asked if there is money available through the TIF to make up the difference. The Manager replied not this year. We are looking into an agreement with the Fire Association to help cover the cost and split it between the two fiscal years.

The boiler in the building was put in 1995 and burns 22-2,400 gallons of oil a year we would like to retro fit for propane or have an engineer suggest what we can do.

There are grants through MCOG we will look to see what they have available as well as look for other outside matches. There are more funds for rural communities than for urban.

7.4 Boiler Inspection Update

The Manager stated that we are pushing back a little bit, because the inspections passed last year and nothing has changed.

It would cost around \$1,000 to fix all the boilers.

7.5 Emerson Lane Post #132 American Legion Approval to sell Sealed Tickets, Bingo and Texas Holdem Tournaments.

Selectman Beckwith made a motion to sign the paperwork allowing the Legion to sell sealed tickets play bingo and hold Texas Holdem tournaments, Selectman Poulin seconded, motion passed (5-0).

8.0 ASSESSOR ITEMS-NEW BUSINESS

8.1 Supplemental Tax-Kennebec River Bio Holdings PP000104 for \$1,114.92 for fiscal year 12/13. Property omitted from original commitment.

The board approved the supplemental.

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

O'Neil Laplante stated that for the last couple of weeks he has gone over to Lane Field and cleaned up the swings. He would like to see the light go up. Selectman Poulin stated he is looking for another pole.

Glen Dewitt added that the tractor club has poles so if you need one.

Matt Roberge stated he would like the no parking signs back up on Myrtle Street. The Town Manager stated that we are working in out of the current library site but they will be placed back up when the work is finished.

9.2 Town Manager

The Maritimes & Northeast agreement stated they would cut the fields once each year in August. Since then, some naturalist have brought to our attention that the bobolink nesting birds are nesting in June and August. Maritimes don't care when they mow they just want something in writing from the Town. Lloyd Farris is involved with the naturalist group. The Manager stated that she can draft a letter to Maritimes & Northeast but wanted the board's approval.

We received a phone call from the owner of the Hathorn Building. He said if the town would not abate all of his taxes for two years he was going to tear it down. He wants to sell it.

Dale Plummer put in request at Houdlette Field to offer baseball camp. Richmond residents are offered \$75.00 off.

We had six ladies that had just turned 18 that came into vote.

Seth Goodall received a presidential appointment to head the U.S. Small Business Administration's Northeast regional office.

We are planning on looking into a company that would come on site and allow residents to dispose of old paint. We would like to bring in a commercial shredding truck also. The cost for household disposal is around \$2,000. We could invite Dresden residents as well. The board agrees that it's a good service to try.

The board received information on a financial workshop offered from the bank.

The business friendly appointment was approved we will be receiving signs that go on the outskirts of town.

New signage at has been put up at the town forest, the boy scouts are taking on as a civic project to help mark the trails.

9.3 Selectmen

Rose Beckwith stated that summer recreation is underway. She received training for the free food program. We qualify based on our 2010 census above the 50% level poverty line.

Selectman Cummins stated that the Tahoe is in need of some work, what is being done. The Manager stated that they are working on getting that repaired.

Selectman Tuttle asked what we estimated for revenue sharing. The Manager responded \$233,000 and we are getting \$170,000.

Selectman Tuttle asked about the new sign on Main Street. The Manager responded it is a Community Calendar type of sign purchased through the downtown grant funds.

Selectman Tuttle asked if we should write a letter to RUD in reference to them coming up with a two percent increase after we have had town meeting. Selectman Warner agrees with Selectman Tuttle but hopefully that won't be a problem since we are going back to a June town meeting.

Selectman Warner would like to change the table arrangement. Also would like to let the holding area attendants know they did a great job during the very busy free holding area day.

9.4 Boards and Committees-None

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectman Tuttle made a motion to sign the warrant, Selectman Beckwith seconded, motion passed (5-0).

11.0 EXECUTIVE SESSION 1 M.R.S.A. 405 (6) (A)-PERSONNEL MATTERS

Managers Performance Evaluation; 2013 Terms of Employment for Community & Business Development Position.

Selectman Tuttle made a motion to move into executive session, Selectman Beckwith seconded, motion passed (5-0).

No action taken.

Selectman Beckwith made a motion to come out of executive session, Selectman Tuttle seconded, motion passed (5-0).