

Clarence Cummins, Chairman
Tracy Tuttle-Vice Chairman
Rose Beckwith
Gary Poulin
Peter Warner

MINUTES
MEETING OF THE RICHMOND BOARD OF SELECTMEN
TOWN OFFICE CONFERENCE ROOM
6:00P.M.-WEDNESDAY, JUNE 26, 2013

1.0 CALL TO ORER

Selectmen Present: Peter Warner, Gary Poulin, Tracy Tuttle and Clarence Cummins.

Others present: Paul Adams, Allan Warner, Executive Assistant- Laurisa Loon and Chief Scott MacMaster.

2.0 PLEDGE OF ALLEGIANCE

3.0 REQUEST TO APPROVE BOARD OF SELECTMEN MINUTES OF JUNE 12, 2013

Selectman Tuttle made a motion to approve the minutes, Selectman Poulin seconded, motion passed (4-0).

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARINGS, PRESENTATION

6.0 ADMINISTRATIVE ITEMS-UNFINISHED BUSINESS

6.1 Isaac F. Umberhine Library Construction-Roles and Responsibilities

The board had two agreements to review. The first was between the Town of Richmond and a Contractor (no one specific at this point) and the second between the Town of Richmond and Steve Musica. Selectman Cummins asked If Steve Musica has reviewed the agreement. Chief MacMaster responded that he has reviewed the agreements and his suggestions have been incorporated.

7.0 ADMINISTRATIVE ITEMS-NEW BUSINESS

7.1 Boards and Committees Pay, Conduct and Attendance Policy-Sign updated policy

The board signed the updated policy.

7.2 Stipend position discussion to support outside town departments

The board reviewed the "draft" job description.

Selectman Warner is concerned that this position would be duplicating services by including the senior position and summer recreation department where there are already directors in those positions.

Chief MacMaster replied that this is a draft and can be changed to accommodate the needs of the board. Maybe a better word to use would be assisting instead of coordinating. Selectman Tuttle added that this would be creating a position that oversees all those positions instead of a different director for each position.

Selectman Cummins feels that we don't know what we want we should review this draft and think about how we want this to work, at this point it maybe overkill.

Selectman Warner added that maybe they have enough in their budget to support their own stipend position. Selectman Tuttle does not think that would work.

Selectman Tuttle stated that we could use the Cable TV funds to support this position that money is to be used for the good of the community. Selectman Cummins suggested scaling back the description to primarily oversee RYRA. Selectman Warner added that we should ask RYRA specifically what support they need. We can also ask Rose Beckwith if she has specifics. Selectman Tuttle stated to ask the departments if they want help. The biggest thing at this point is to help RYRA. Selectman Poulin added that when we originally discussed this position it was going to be there to help all the organizations, a liaison between them and the town office. Selectman Tuttle stated to send out requests to RYRA, Bette and Rose and discuss at the July 24th meeting.

7.3 Lane Field Use Request

Chief MacMaster stated that Tim Siegars has requested the use of Lane Field on July 26, 27 and 28 for the Daniel Lamoreau Softball tournament during Richmond Days. No more than 8 teams would be present. In the past we have had some complaints, most recently the tournament was held in August.

Chief MacMaster stated that because of the complaints we received from residents in the area, it was decided it would be approved but police would be hired, the bill was never paid. The board waived the fee after the fact, the money is supposed to go to RYRA; they have never seen a donation. When I checked with Tim he stated in the past they have purchased nets, bats and items for summer league. Only \$85 was made in profit last year and it was held onto for this year's tournament. Selectman Cummins added that alcohol use was also the problem. The Chief replied that we are strict on our forms and at town facilities there is no drinking, they do drink across the street at a resident's home. We had no problems in August last year. Selectman Tuttle is wondering if Richmond Days is the best weekend to have a tournament.

Selectman Cummins asked if we approved it, would it put a further burden on your force.

The Chief replied yes, but if it was any event at Lane Field it would put additional burden on the department. Selectman Tuttle added if there are only 8 times it seems they could get it over with on Friday and Saturday. Selectman Warner stated they do a lot of self-policing; they have identified a lot of the potential problems. They spend money in town while they are here. Selectman Cummins is reluctant to cancel it; we should go ahead with the understanding that if there are problems this year they won't be able to use it next year. If there is a user fee, we get that upfront. Selectman Tuttle asked if the fee can go towards any police time.

Selectman Warner feels the fee should be paid up-front. Selectman Warner made a motion to approve the request with the agreement that the fee be paid upfront and if there is a problem we will cancel the tournament, Selectman Poulin seconded, motion passed (4-0).

7.4 Business Friendly Public Award will be July 8th at 3:30p.m.

8.0 ASSESSOR ITEMS-NEW BUSINESS

9.0 MISCELLANEOUS BUSINESS-ORAL & WRITTEN COMMUNICATIONS

9.1 Public

Paul Adams stated that in the past Summer League was up fronted \$10,000 at town meeting. They would pay the town back. The problems started when it became a full program not just summer league. He is not fond of creating more town control or government, if you are going to do this under the seniors and summer rec, why are you creating another layer, it seems like redundancy. Selectman Cummins responded with the reason we stopped budgeting \$10,000 to RYRA was because they had a balance between \$11 and \$12,000. They became self-sufficient. Selectman Cummins feels that the summer league responsibility expanded when the schools no longer provided the services. Chief MacMaster added that new volunteers took over and had some learning to do, there was a lack of consistency with their rules and regulations, troubles with getting volunteers to work the snack shack or umpire games, they have nobody to say yes and no, everyone on the board is making the decisions.

9.2 Town Manager-Chief MacMaster updated the selectman on the town employee's vacation schedule.

9.3 Selectmen

Selectman Warner stated that he has someone in South Gardiner that is looking into estimates on supplying the town with toner cartridges.

Selectman Warner asked where we are with the Budget Committee members. Laurisa will follow up and send the board an email with that information.

Selectman Poulin stated that the he has met with Alan Moeller and is waiting for drawings and a price list from Hammond lumber for the construction of a universal waste building, he will have more information at the next meeting.

Selectman Tuttle stated she will not be in town from July 3 to 17th.

Selectman Tuttle stated she has received a lot of complaints about a resident at Richmond Terrace.

Selectman Tuttle also stated that a resident on Front Street is upset their Front Street embankment was full of lupine at one time and now people dispose of trash on the retaining wall. Chief MacMaster stated to email the name of the resident to Laurisa and we will look further into the issue. The Front Street retaining wall and sidewalk was part of the 2008 downtown grant and at the time the Director and engineers met with all the property owners to work out proper landscaping plans.

9.4 Boards and Committees-None

10.0 WARRANT

10.1 Request for action regarding all disbursement warrants.

Selectman Tuttle made a motion to sign the warrant, Selectman Poulin seconded, motion passed (4-0).

11.0 ADJOURNMENT

Selectman Warner made a motion to adjourn, Selectman Poulin seconded, motion passed (4-0).