

Summary

# Town of Richmond 2025 - 2026 Budget

Account Name	24-25 Budget	25-26 Selectboard Request	Undesignated	Cost covered by TIF	Amount to be Raised by Commitment	
Administration	\$ 225,123.00	\$ 337,318.00		\$ 106,579.00	\$ 230,739.00	
Benefits	\$ 340,385.00	\$ 365,233.00		\$ 24,848.00	\$ 340,385.00	
Boards & Committees	\$ 16,800.00	\$ 16,800.00			\$ 16,800.00	
Capital Outlay	\$ 25,422.00	\$ 19,425.00			\$ 19,425.00	
CEO	\$ 57,366.00	\$ 59,063.00			\$ 59,063.00	
Debt Service	\$ 32,459.00	\$ 32,459.00			\$ 32,459.00	
Fire/EMS	\$ 179,983.00	\$ 197,899.00			\$ 197,899.00	
General Assistance	\$ 10,000.00	\$ 5,000.00			\$ 5,000.00	
Insurance	\$ 76,600.00	\$ 89,100.00			\$ 89,100.00	
Intergovernmental	\$ 15,679.00	\$ 15,941.00			\$ 15,941.00	
Library	\$ 64,510.00	\$ 66,678.00			\$ 66,678.00	
Parks & Cemeteries	\$ 30,604.00	\$ 31,484.00		\$ 23,934.00	\$ 7,550.00	
Police	\$ 290,271.00	\$ 302,578.00			\$ 302,578.00	
Professional Services	\$ 48,579.00	\$ 63,814.00		\$ 5,500.00	\$ 58,314.00	
Public Safety	\$ 217,625.00	\$ 217,573.00		\$ 95,073.00	\$ 122,500.00	
Public Service Agencies	\$ 13,675.00	\$ 15,324.00			\$ 15,324.00	
Public Works	\$ 498,411.00	\$ 529,615.00		\$ 104,040.00	\$ 425,575.00	
Recreation	\$ 41,928.00	\$ 44,467.00			\$ 44,467.00	
Reserve	\$ 629,932.00	\$ 674,200.00	\$ 674,200.00		\$ -	
Seniors	\$ 33,250.00	\$ 34,509.00			\$ 34,509.00	
Solid Waste	\$ 92,170.00	\$ 96,275.00			\$ 96,275.00	
Town Fuel	\$ 37,223.00	\$ 28,281.00			\$ 28,281.00	
<b>TOTAL 25/26</b>	<b>\$ 2,977,995.00</b>	<b>\$ 3,243,036.00</b>	<b>\$ 674,200.00</b>	<b>\$ 359,974.00</b>	<b>\$ 2,208,862.00</b>	<b>8.90%</b>

**Administration**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
11-010	Payroll Expenses	Current Rates: 1/\$80,246, 1/\$28.95 hr 1/\$26.66 hr 1/\$22.89, 1/37.80 @ 22hrs	183,097	296,101	113,004	106,579	189,522
11-011	Payroll - Part Time	Election Workers @ \$14.65 hr (Nov & May) (146.75 hours)	2,050	2,350	300	0	2,350
11-012	Payroll - Overtime	Mostly Town Clerk elections (8 hrs each per 2 elections)	650	650	0	0	650
11-015	Manager Expense	Unanticipated/Emergency Expenses	500	500	0	0	500
11-017	Election Supplies	Printing ballots, meals, supplies	3,000	2,500	(500)	0	2,500
11-021	Telephone & Internet	\$4,620/Phone, \$720/Internet, \$960/Cell	5,606	6,300	694	0	6,300
11-022	Electricity	\$150/month	1,800	1,800	0	0	1,800
11-023	Heat	806 gallons propane @ <del>\$2</del> \$1.7 (2/100 gal tanks)	1,650	1,370	(280)	0	1,370
11-024	Water & Sewer	\$221/1/quarterly, \$237/3/quarterly	820	932	112	0	932
11-031	Postage	30 day notices, foreclosures, tax bills, checks, meter rental (\$90 qtr), postage .57 to .60	4,500	4,500	0	0	4,500
11-032	Office Supplies	calendars, notebooks, envelopes, W2's & 1099's, certified mail forms (every 2 yrs), file folders, pens, copy paper, printer cartridges, etc	4,000	4,000	0	0	4,000
11-039	Building Supplies	paper towels, toilet paper, soap, trash bags, cleaning supplies, bottled water	700	700	0	0	700
11-041	Building - Repairs & Maint	\$165/generator, \$94/extinguisher inspections, electrical, plumbing	1,000	1,200	200	0	1,200
11-060	Copier Lease	\$271/month for lease, \$60/month for maint & overages for all departments	4,200	4,000	(200)	0	4,000
11-061	Advertising	Town public hearing notices, help wanted	250	250	0	0	250

**Administration**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
11-062	Town Reports	170 town reports	1,200	1,200	0	0	1,200
11-065	Tax Bills	\$1,225/1800 bills/Send out to print & mail	1,225	1,500	275		1,500
11-071	Training	Managers Interchange, Property Tax School (2), MTCMA, MMA (Tax Liens/Municipal Law/GA Basics), Hotel, IAAO, HR Conference,	1,700	1,700	0	0	1,700
11-072	Membership Dues	Managers, Welfare Directors (2), Clerks, MMTCTA (3) Sam's Club, Amazon Prime, Canva, MAAO, MGFOA, MLGHRA	960	1,300	340	0	1,300
11-077	Mileage	2025 mileage rate is 70 cents, monthly ez pass charges	500	250	(250)	0	250
11-080	Liens & Discharges	\$19/each, filing, discharging & quitclaims	4,000	2,500	(1,500)	0	2,500
11-081	Building Cleaning	\$25/per cleaning	1,300	1,300	0	0	1,300
11-098	Alarms	\$240/alarm monitoring, \$175/annual inspection	415	415	0	0	415
		<b>Total</b>	<b>225,123</b>	<b>337,318</b>	<b>112,195</b>	<b>106,579</b>	<b>230,739</b>

**Benefits**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
84-004	Wellness Incentive	wellness incentive \$150 (14 eligible)	750	900	150	150	750
84-005	Firemen Accident Ins	firefighters accident insurance (\$34 x # of fireman))	800	800	0	0	800
84-006	FICA/Medicare	Employer share of fica (6.2) & medicare (1.45) = @ 7.65% <b>PFMLA \$5,767</b>	75,000	83,686	8,686	8,686	75,000
84-007	Insurance Benefits	<u>MMEHT</u> (Health/Dental/VSP/Life/IPP), <u>Group Dynamics</u> (HRA/FSA annual fees, debit card fees)	185,500	201,512	16,012	16,012	185,500
84-008	Retirement	MainePers employer match AC 10.2%, 3C 13.2%	73,335	73,335	0	0	73,335
84-016	Employee Awards	Incentives, christmas gifts (Jackets, Christmas Bonus, Awards/Anniversaries, Luncheon)	5,000	5,000	0	0	5,000
		<b>Total</b>	<b>340,385</b>	<b>365,233</b>	<b>24,848</b>	<b>24,848</b>	<b>340,385</b>

**Boards & Committees**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
15-010	Payroll - Selectmen Stipends	\$1,950/1 & \$1,800/4 members	9,150	9,150	0
15-010	Payroll - Budget Comm. Stipends	\$400/5 members	2,000	2,000	0
15-010	Payroll - Planning Board Stipends	\$20/per mtg/up to 30 yr/7 members @ \$20 per mtg	4,200	4,200	0
15-115	Expenses - Selectmen	\$80/nameplates, \$110/MMA Elected officials training	200	200	0
15-117	Expenses - Planning Board	training, advertising, postage	750	750	0
15-118	Expenses - Appeals Board	training, advertising, postage	500	500	0
		<b>Total</b>	<b>16,800</b>	<b>16,800</b>	<b>0</b>

Capital Outlay

Town of Richmond  
2024 - 2025 Budget

Description	Account #	Dept	25-26 Selectboard Request
Replacement Pager/Radio, \$4425; Service Body for 2019 Pickup-Make maine EMS response vehicle \$15,000	90-914	Fire	19,425
<b>Total</b>			<b>19,425</b>

CEO

## Town of Richmond 2025 - 2026 Budget

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
43-010	Payroll	building/plumbing inspector, local health officer, E-911 addressing officer, building maintenance, assessors agent assistant Current Rate: 1/\$27.20 @ 40 hrs	56,576	58,273	1,697
43-071	Training	MBOIA meeting, plumbing codes, ada standards, Subsurface Wastewater refreshers, online courses, trainings required for annual CEO certification, assessing training.	355	355	0
43-072	Membership Dues	Maine Building Officials & Inspector Association	35	35	0
43-077	Mileage	to perform inspections and attend trainings when town vehicle unavailable or out of service	100	100	0
43-252	Tools & Equip.	Inspections tools & code books	200	200	0
43-359	Health Officer	Notices, health hazard testings	100	100	0
<b>Total</b>			<b>57,366</b>	<b>59,063</b>	<b>1,697</b>

Debt

Town of Richmond  
2025 - 2026 Budget

Acct #	Account Name	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
89-361	Gardiner Ambulance (5 Year) "Uncollectables" Total Owed \$162,295 (Payment 2 of 5)	32,459	32,459	0
				0
	<b>Total</b>	<b>32,459</b>	<b>32,459</b>	<b>0</b>



**Fire**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
22-010	Payroll Expenses	Current Rate: Chief(\$25,500 Stipend - 20 hrs per week),Firefighters \$17-\$20/EMT \$\$20-\$22/Junior \$14.50	91,348	104,194	12,846
22-013	Medical, Shots, Physicals	Osha Respirartory \$37 x26/Physicals (40+ @\$96 x13). New Staff potential/HEP B, PE Basic, PFT	2,900	2,900	0
22-021	Phones, Internet	\$1300/Phone & Internet, \$960/2 Hot Spots, \$810/IAM	3,380	3,100	(280)
22-022	Electricity	\$210/month	2,500	2,520	20
22-023	Heat	<del>\$2</del> \$1.7/gal/3140 gals propane (4/100 gal tanks)	6,600	5,338	(1,262)
22-024	Water & Sewer	\$221/1/quarterly, \$237/3/quarterly (runs about \$388/quarter)	960	1,552	592
22-032	Office Supplies	pens, printer ink, 1 case paper, note pads, envelopes, labels, misc. office supplies	300	400	100
22-036	EMS Supplies	Medicines, transport bags (\$300/4)(increase in EMS call demands more supplies)	6,200	6,200	0
22-039	Building Supplies	Toilet paper, paper towels, trash bags	325	1,000	675
22-041	Building Repair & Maintenance	fixtures, light bulbs, ceiling tiles, paint, bleach	3,000	4,000	1,000
22-071	Training	\$3,500/Fire Training, \$2,500/EMS Training, \$1,780 Training Program	7,780	7,780	0
22-072	Membership Dues	Atlantic Partners \$150/MeChief \$100/Sag County Ass \$350/ Me Fed Firefighters \$375/EMS Fee \$100/International Fire Chiefs \$200/Med Director \$1200	2,475	3,000	525
22-073	Call Out Expenses	Coffee, sandwiches, water during extensive incidents	300	500	200
22-098	Alarms	\$240/alarm monitoring, \$175/annual inspection	415	415	0

**Fire**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
22-233	Vehicle/Equipment, Repair/Maint	As needed maintenance for trucks and equipment based on 3 year average	30,000	30,000	0
22-252	Tools & Equipment	Batteries for SCBA's, total \$1,140/Speedy dry (apprx 20 bags @\$10/eac. Total \$200). Ongoing replacement of folder nozzles (\$600), FF survival lights for ongoing replacement (5@ \$125, Total \$625.), Misc. tool replacements (\$2,000), flashlights	5,000	6,500	1,500
22-253	Clothing	badges, shirts, gloves, helmets, boots (25-30 Members)	3,000	4,000	1,000
22-284	Radio - Repair & Maintenance	radio repairs, batterieis, screens, clips, programming	3,200	4,000	800
22-288	Preventative Maintenance	\$3,000/Annual Hose Testing, \$560/Annual extinguisher maint, \$500/Annual ladder testing, \$600/SCBA flow testing, \$200/annual generator maint, \$300/Truck inspections , \$3000/3 Trucks pump testing, \$600/Garage Door maint, \$1,000/Jaws of Life	9,800	10,000	200
22-298	Public Relations	Fire Safety Program/Fire Prevention Week/Wreaths/Town Events	500	500	0
		<b>Total</b>	<b>179,983</b>	<b>197,899</b>	<b>17,916</b>

General Assistance

Town of Richmond  
2025 - 2026 Budget

Acct #	Account Name	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
86-860	General Assistance	10,000	5,000	(5,000)
	<b>Total</b>	<b>10,000</b>	<b>5,000</b>	<b>5,000</b>

**Insurance**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
85-848	Unemployment	1st \$12,000 of each persons wages - Calendar Year	2,100	2,100	0
85-849	Worker's Comp.	workers compensation insurance - Calendar Year	37,000	37,000	0
85-850	Town Liability & Vehicle	vehicle, property & liability insurance, road salt - FY Year	37,500	50,000	12,500
<b>Total</b>			<b>76,600</b>	<b>89,100</b>	<b>12,500</b>

**Intergovernmental**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
83-831	Cobbossee Watershed (Note: Made up of Richmond, Gardiner, Litchfield )	6,559	6,821	262
83-833	New Mills Dam (Note: Made up of Richmond, Gardiner Litchfield)	9,120	9,120	0
<b>Total</b>		<b>15,679</b>	<b>15,941</b>	<b>82</b>

# Library

# Town of Richmond 2025 - 2026 Budget

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
82-010	Payroll	Current Rate: 1/\$22.61 @ 18 hrs, 1/\$17.35 @ 17 hrs, 1/\$16.50 @ 10 hrs	45,106	46,435	1,329
82-021	Phone	\$105/month/phone only	816	1,260	444
82-022	Lights	\$112/month	1,280	1,400	120
82-023	Heat	<del>\$2</del> \$1.7/gal/677 gals propane (2/100 gal tanks)	1,408	1,151	(257)
82-024	Water & Sewer	\$221/1/quarterly, \$237/3/quarterly	1,320	935	(385)
82-030	Computers & Software	\$525/LibraryWorld, \$1100/Copier, \$350/Computer Maint	1,769	1,975	206
82-032	Office Supplies	Copy paper, book tape (different widths/types), covers,plates,lables, due slips, forms, cards, postage	1,000	1,000	0
82-039	Building Supplies	Paper towels, toilet paper, trash bags, soap	200	200	0
82-041	Building Repair/Maint	Carpet cleaning, repairs electrical,plumbing,building, fire ext insp, front door locks	1,000	1,000	0
82-071	Training	Maine Reading Conference 3/\$100		300	300
82-078	Books/Subscriptions	\$450/CloudLibrary/Magazines, Interlibrary Loan Service (\$110.50) \$150/Newspaper, \$160/mo/Books in print, audio, or digital format (\$550/mo)	7,060	7,471	411
82-081	Cleaning	\$25/week	1,300	1,300	0
82-098	Alarms	\$576/daily alarm, \$175/annual inspection	751	751	0
82-821	Programs	Summer reading program; school year programs: preschool story time, Lego Club, Dungeons & Dragons, book discussions; Public Interest Speakers; Halloween; Motion Picture License; park passes	1,500	1,500	0
		<b>Total</b>	<b>64,510</b>	<b>66,678</b>	<b>2,168</b>

**Parks & Cemeteries**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
50-010	Payroll	\$2,500/Harbor Master stipend, \$200/Gas for Boat (2024/\$359, 2023/\$400	2,700	3,000	300	0	3,000
50-075 47-506	Waterfront Park Maint.	\$1050/Lights, \$1016/Water & Sewer, \$690/Winterize & open bathroom, \$480/Internet, \$440/comfort station cleaning seasonal, \$300/building & cleaning supplies, \$500/building rep & maint, \$700/buoys (install, remove, repairs), antifreeze, trash cans, \$360/camera inspections \$200 pd to Harbormaster to remove buoys 11/27/24	4,954	5,750	796	5,750	0
50-501 47-506	Floating Docks	\$5430/installing & removing docks, Crane Rental & gang planks, general repairs	9,000	9,000	0	9,000	0
50-502 47-502	Lane Field	\$984/Lights, \$1200/porta-potti/6 mo, \$1080/Internet, \$220/supplies, \$30/tn/10 tn /playground mulch	3,805	3,784	(21)	3,784	0
50-504 47-504	Houdlette Field	\$614/Lights, \$106/Water, \$800/holding tank pumped twice, \$520/building cleaning seasonal, \$1080/Internet, \$600/loam/crusher dust, \$640/seedling- hornet control, aeration of field, \$690/winterize & open shack, \$360/Hay Ice Rink	4,415	5,400	985	5,400	0
50-505	Cemetery Flags	veteran's flags	200	200	0	0	200
50-520	Robert's Hall	\$1240/Lights (2 buildings), \$932/Water & Sewer, \$600/Cleaning once a month, \$3.42/gal/340 gal K1/Church, \$1.7/gal/235 gal Propane/Robert's Hall, \$10/Fire Ext Inspections (1/275 gal oil tank (Church), 1/120 gal propane tank (Robert's Hall)	5,530	4,350	(1,180)	0	4,425
		<b>Total</b>	<b>30,604</b>	<b>31,484</b>	<b>880</b>	<b>23,934</b>	<b>7,550</b>

**Police**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
33-010	Payroll	Current Rates: 1/\$74,339,, 1/\$29, 1/\$30	195,603	202,972	7,369
33-011	Parttime	P/T Officer Rate \$28 hr, (Detail Pay \$40/ RD/ Iron Man/Events) ACO/\$18hr	29,330	29,550	220
33-012	Overtime	court, shift coverage, training, extended investigations	24,000	24,000	0
33-013	Medical, Shots, Physicals	pre-employment physicals, hep b shots, polygraph, psych eval	1,200	1,200	0
33-021	Phone	\$4517/phone, \$720/internet, \$480/wireless hotspot, \$1920/cellphone/1 @ \$80, 2 @ \$40	5,474	7,650	2,176
33-022	Electricity	\$110/month	1,315	1,320	5
33-023	Heat	<del>\$2</del> \$1.7/gal/375 gals propane (2/100 gal tank)	1,056	750	(306)
33-024	Water & Sewer	\$221/1/quarterly, \$237/3/quarterly	820	638	(182)
33-029	Operating Supplies	batteries, body camera maintenance, scene kit, fingerprint cards, ink, AED supplies, office supplies, radio repairs, project lifesaver supplies (\$1,000)	3,500	3,500	0
33-030	Computer Contracts/Software	\$150/software update subscription, computer maintenance	800	800	0
33-039	Building Supplies & Maint.	\$165/generator, \$94/fire ext,paint, up-keep, paper towels, soap, trash bags, etc	600	600	0
33-060	Copier Lease & Maintenance	\$102/month for lease, \$15/month for maint & overages	1,224	1,400	176
33-071	Training	Academy mandatory and job enhancement/professional development courses	2,500	2,500	0
33-072	Membership Dues	\$150/maine chief's assoc, \$150/international chief's, \$150/new england chief's/Dirigo Training \$3,800	1,950	4,250	2,300
33-075	Vets/ACO Supplies	Vet Services, flea pills, pails, food, animal control specific training, member dues	500	500	0



**Police**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
33-078	Books & Subscriptions	ME statutes, law enforcement handbook, motor vehicle, criminal code 17A & 29A	600	600	0
33-081	Building Cleaning Services	\$25/week	1,300	1,300	0
33-098	Alarms	\$576/alarm monitoring, \$175/annual inspection	751	800	49
33-233	Vehicle - Rep & Maintenance	2015 Taurus (Town Car) , 2021 Explorer, 2021 Explorer, Tires for fleet (2 sets @ \$188 per tire) <b>Note:</b> Tire expense line deleted and combined with vehicle rep line	6,500	6,500	0
33-304	Animal Shelter Contract	Assessed by population (3522 x \$1.49 per capita)	5,248	5,248	0
33-335	Uniforms	replacement; cleaning	3,500	3,500	0
33-336	Community Services	bike rodeo, sand for seniors, safe school, community policing activities, sticker badges, halloween glo sticks	500	500	0
33-339	Firearms Maint. & Ammo.	Training/duty ammo, cleaning supplies, firearms maint	2,000	2,500	500
		<b>Total</b>	<b>290,271</b>	<b>302,578</b>	<b>12,307</b>

**Professional Services**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
12-100	Assessing	\$720/20 days	13,800	14,400	600	0	14,400
12-101	Tax Maps	Lot splits, lot changes, copies of maps	2,700	2,700	0	0	2,700
12-102	Audit	TIF pays \$2000	9,500	11,500	2,000	2,000	9,500
12-103	MMA Membership	Annual membership services: legal, reduced training rates.	4,579	4,714	135	0	4,714
12-104	HR Consultant	human resources training, personnel policies, job descriptions	3,000	2,000	(1,000)	0	2,000
12-925	Legal Expenses	attorney fees, legal newspaper ads	15,000	18,500	3,500	3,500	15,000
New	Computer IT	Town wide computer serviced (Serving hosting/back up/email, \$550/mo, Misc. troubleshooting and repairs)		10,000	10,000	0	10,000
		<b>Total</b>	<b>48,579</b>	<b>63,814</b>	<b>15,235</b>	<b>5,500</b>	<b>58,314</b>

**Public Safety**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
36-361	Ambulance Contract	Gardiner Ambulance contract	104,285	104,233	(52)	45,863	58,370
36-362	Hydrant Rental	\$22,960/quarterly for fire protection	91,840	91,840	0	40,410	51,430
36-363	Street Lights	streetlights	20,000	20,000	0	8,800	11,200
36-917	EMA Shelter	Legion donation & supplies	1,500	1,500	0	0	1,500
		<b>Total</b>	<b>217,625</b>	<b>217,573</b>	<b>(52)</b>	<b>95,073</b>	<b>122,500</b>

**Public Service Agencies**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	24-25 Approved	25-26 Selectboard Request	Increase/ Decrease
81-900	Dash Unit - Milfoiler Program-Non Departmental	6,500	6,500	0
81-803	New Hope for Women	600	670	70
81-808	Richmond Food Pantry	5,000	6,000	1,000
81-800	Spectrum Generations	1,575	1,654	79
	Tedford Shelter	0	500	500
	<b>Total</b>	<b>13,675</b>	<b>15,324</b>	<b>1,649</b>

**Public Works**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase Decrease	Amount Covered by TIF	Amount to be Raised
26-010	Payroll Expenses	Current rate: 1/\$68,245, 1/\$27(Equipment Operator/Driver/Laborer), 1/\$26 1/\$24 hr (Driver/Laborers)	224,250	244,520	20,270	20,000	224,520
26-011	Payroll - Part Time	Part time seasonal driver(\$25+)/laborer/mowing (\$16-\$18).	18,000	8,000	(10,000)	3,520	4,480
26-012	Payroll - Overtime	Storm plowing coverage, call out for emergencies/min 4 hrs	25,000	25,000	0	11,000	14,000
26-013	Medical, Physicals	pre-employment \$175/per physical, Hep B shots, \$60/drug testing, hearing	600	600	0	0	600
26-021	Phone & Cell Phones	\$1260/phone, \$360/internet, \$960/cell phone	2,115	2,580	465	0	2,580
26-022	Electricity	\$280/month	3,175	3,360	185	0	3,360
26-023	Heat	<del>\$3.45</del> \$2.49/gal/2462 gals oil, <del>\$2</del> \$1.7/gal/12 propane (2/100 gal propane tanks & 2/275 gal oil tanks)	8,086	6,151	(1,935)	0	6,151
26-024	Water & Sewer	\$221/1/quarterly, \$237/3/quarterly	820	932	112	0	932
26-032	Office Supplies	copy paper/calendars/pens/ink cartridges	200	200	0	0	200
26-041	Building Maintenance	\$80/Boiler, \$300/Fire Ext, \$250/Furnace, \$165/generator, \$500/General Repairs/Garage Door Inspections \$1,000/G&E Roofing Inspection	4,550	5,000	450	0	5,000
26-071	Training	Road Scholar Program, Annual certs (chainsaw, etc), APAW \$229/All Share Program \$2,750/Misc. Training (through MLRC)	3,980	3,980	0	0	3,980
26-073	Overtime-Expenses	(overtime winter plowing dinner/breakfast stipend	300	400	100	0	400
26-081	Cleaning Services	\$20/week	1,040	1,040	0	0	1,040
26-098	Alarms	\$240/alarm monitoring, \$165/annual inspection	415	415	0	0	415
26-233	Vehicle Equip. & Repairs	vehicle repairs & tires and rims	40,000	55,000	15,000	0	55,000

**Public Works**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase Decrease	Amount Covered by TIF	Amount to be Raised
26-234	Ice Control Salt	1700 Tons	68,000	75,737	7,737	37,400	38,337
26-238	Hot Top	used for repaving cross trenches/culverts (approx. 3 tons per culvert @ \$80/ton = \$240 - allows for 4 culvert projects)	5,000	5,000	0	0	5,000
26-248	Gravel	maintenance projects, replace surface gravel lost by dust , Road Edge Repairs	12,000	12,000	0	5,280	6,720
26-249	Winter Sand	2,000 yds @ 13.45/yd/Delivered	30,000	19,500	(10,500)	8,580	10,920
26-250	Leased Equipment	equipment rentals - street sweeping, leaf control, unexpected breakdowns; Excavator, loader, Bucket Truck, Street Sweeper	5,000	5,000	0	0	5,000
26-252	Garage Tools & Equip	upgrade of hand tools, hydraulic jacks, wrenches, replacing old tools	1,500	2,000	500	0	2,000
26-253	Clothing Allowance	clothing allowance 4/\$275- \$400 Public Work T-Shirts/overalls /Sweatshirts	1,500	2,000	500	0	2,000
26-254	Safety Equipment	PPE vests, gloves, glasses, Hard Hats (6)/\$765-New for this year	2,200	2,200	0	0	2,200
26-292	Cutting Edges	grader & plow trucks	16180	21,500	5,320	9,460	12,040
26-293	Culverts	driveways & road culverts (15" is \$250 12" is \$200)	4500	4,500	0	0	4,500
26-294	Cold Patch	Pot hole repairs	3000	3,000	0	0	3,000
26-297	Road Maintenance	Erosion control, seeding, ditching mats stabilization, beaver control, work zone safety equipment replacement, 5 gallons crosswalk paint, tree cutting/spraying, Emergency Projects/Road Striping/street signs	17000	20,000	3,000	8,800	11,200
		<b>Total</b>	<b>498,411</b>	<b>529,615</b>	<b>31,204</b>	<b>104,040</b>	<b>425,575</b>

Recreation

Town of Richmond  
2025 - 2026 Budget

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase/ Decrease
51-010	Payroll	Coordinator - Current rate: \$21 @ 35 hrs	37,128	39,367	2,239
51-030	Office Software	RecDesk software: provides online registration, including payment processing. Allows each "Household" to see their family schedule as well as events we are offering. Organizes both registrations and financial data for all rec programs individually, simplifying future budget items. Ensures liability waiver forms and code of conduct forms are signed BEFORE participation (This has been a serious issue in the past).	4,800	5,100	300
<b>Total</b>			<b>41,928</b>	<b>44,467</b>	<b>2,539</b>

**Reserve**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	24-25 Budget	25-26 Budget Request	undesg.	Increase/ Decrease
92-931 Art 24	Catch Basin Reserve [190-11]	5,000	5,000	5,000	0
92-932 Art 23	Municipal Planning Reserve [190-17] Property Reval in Spring 2025 Total Price \$169,000 (\$127,500 already appropriated) & \$13,231.25 Assessing Software package.	55,732	0		(55,732)
92-936 Art 29	Employee Contingency [190-15] -Future planning for Town to be prepared for employee retirements	5,000	5,000	5,000	0
92-938 Art 25	Police Equipment Reserve [190-04]-(Safety Vests \$1,700-to be replaced every 5 years); \$2500 (sign-on bonus )	4,200	4,200	4,200	0
92-939 Art 26	Public Works Reserve [190-06] - Road Projects/Repairs.	350,000	400,000	400,000	50,000
92-940 Art 27	Building Repair & Maint [190-08]	5,000	5,000	5,000	0
92-941 Art 30	Fire Equipment (190-21)-Future planning for air packs which can cost up to \$9,000 a piece, lifespan approximately 15 years	5,000	5,000	5,000	0
92-945 Art 28	Town Vehicle Reserve (190-30): This is the Town Wide (Police, Fire, Public Works) Vehicle Replacement Plan Account. Selectmen Hold Public Hearings when purchasing a new vehicle through this account. (Next Purchase: 25-26 Police Cruiser)	200,000	250,000	250,000	50,000
	<b>Total</b>	629,932	674,200	674,200	44,268



Seniors

## Town of Richmond 2025 - 2026 Budget

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase/ Decrease
53-010	Payroll	Director - Current rate: \$21 hr @ 26 hrs	28,392	29,244	852
53-021	Phone/Internet	Phone & Internet/share with Waterfront Cameras	1,080	1,200	120
53-022	Electricity	\$47/month	534	565	31
53-023	Heat	\$1.70/gal @ 1280 gals (35% of entire building)	2,244	2,200	(44)
53-032	Office/Bldg Supplies	pens, paper, folders, ink cartridges, paper towels, t.paper, trash bags, dish soap,fire ext	700	700	0
53-081	Cleaning	\$50/month	300	600	300
		<b>Total</b>	<b>33,250</b>	<b>34,509</b>	<b>1,259</b>

**Solid Waste**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase/ Decrease
60-010	Payroll	Current rates: 2/\$19 @ 12 hrs, 1/\$19 @ 6 hrs	29,640	30,530	890
60-013	Medical	First aid/Hep B shots	100	100	0
60-022	Electricity	\$33/mo	360	400	40
60-023	Heat	<del>\$2</del> \$1.7/gal/50 gallons propane (1/100 gal tank)	110	85	(25)
60-032	Office Supplies	\$900/dump stickers, receipt books, bottled water	1,000	1,500	500
60-041	Building R & M	general repairs, \$5/fire ext inspections	500	300	(200)
60-254	Safety Equipment	Safety vests, gloves, glasses	450	450	0
60-507	Portable Toilet	\$130/month	1,740	1,560	(180)
60-508	Grounds Maintenance	signs, concrete blocks, gravel, \$1000/mowing 2/year	2,800	2,800	0
60-650	Bulky Waste Disposal	\$200/hauling fee per load, 107 @ \$110/ton	12,000	12,000	0
60-651	Town Solid Waste	\$150/month for dumpster	1,800	1,800	0
60-652	Annual License	\$308/Storage Facility, \$163/Reporting Fee	500	500	0
60-656	Tire Removal	\$150/ton 15 tons	2,250	2,250	0
60-659	Freon Removal	Refrigerations, A/C, etc. \$9/180	1,620	2,500	880
60-661	Universal Waste Disposal	fluorescent bulbs, televisions, etc.	800	1,000	200
60-670	Wood Removal	demo wood removal/360 tns, Based on three year average 75 c&d ton 5/wood ton	16,500	16,500	0
60-671	Recycling-Haul/Removal	\$4800/Compactor Rental , \$481.50/x26 Hauling fee, \$111-152/tn @100 tns, threshold amount & varying ACR amount.	20,000	22,000	2,000
		<b>Total</b>	<b>92,170</b>	<b>96,275</b>	<b>4,105</b>

**Town Fuel**

**Town of Richmond  
2025 - 2026 Budget**

Acct #	Account Name	Explanations	24-25 Approved	25-26 Budget Request	Increase/ Decrease
24-368	Town Fuel	Gas - 4,721 gallons @ <del>\$3.10</del> \$2.16 per gallon (\$10,197 year), Diesel 6,603 gallons @ <del>\$3.15</del> \$2.61 per gallon (\$17,234 year) (Town use only)	36,373	27,431	(8,942)
24-369	Tank Repair & Maintenance	\$100/MEMA registration & inventory fee Tier II report, \$100/annual tank inspection , Misc. \$600/tank repairs, \$100/2023 Triennial Fee (\$100 - nothing until 2027)	850	850	0
<b>Total</b>			<b>37,223</b>	<b>28,281</b>	<b>(8,942)</b>