

TOWN BUDGET CALENDAR 2023-2024

PROJECT/EVENT	BUDGET PROCESS	FISCAL YEAR 2023-2024
TOWN MANAGER	LAURISA LOON	ALL MEETINGS START 5:30 P.M. BOLD INDICATES REGULAR SCHEDULED SELECTMEN MTG NIGHTS.

PROJECT PHASE	STARTING	ENDING	
BUDGET WORKSHEETS TO DH	1/1/23	1/31/23	DH BEGIN BUDGET PROCESS (DH-Department Heads)
DH MEET WITH MANAGER	2/1/23	2/24/23	MANAGER MEETS WITH ALL DH
BUDGET BOOK COMPLETE	2/27/23	3/3/22	MANAGER FINALIZES BUDGETS/BOOKS
TOWN CLERK	3/6/23	4/13/23	NOMINATION PAPERS AVAILABLE/DUE BACK
SELECTMEN/BUDGET MTG	3/6/23	3/6/23	SELECTMEN MTG./ADMIN, NON-DEPT, CEO
SPECIAL ELECTION	3/7/23	3/7/23	SCHOOL BOARD ELECTION TOWN OFFICE 8 TO 8
SELECTMEN/BUDGET MTG	3/13/23	3/13/23	POLICE, REC, LIBRARY
SELECTMEN/BUDGET MTG	3/20/23	3/20/23	SELECTMEN MTG-SENIORS, PS AGENCY, FIRE
SELECTMEN/BUDGET MTG	3/27/23	3/27/23	PUBLIC WORKS, SOLID WASTE, PARKS, FUEL
SELECTMEN/BUDGET MTG	4/3/23	4/3/23	SELECTMEN MTG-FINALIZE BUDGET/CALL FOR REFERENDUM MTG
PUBLIC INFO MEETING	4/10/23	4/10/23	INFORMATIONAL TOWN BUDGET MEETING/MARCIA BUKER
SELECTMEN MTG	4/18/23	4/18/23	SELECTMEN MEETING APPROVE WARRANT
SELECTMEN-PUBLIC HEARING	5/1/23	5/1/23	SELECTMEN MEETING PUBLIC HEARING -On Referendum & School Budget
TOWN CLERK	5/11/23	6/12/23	ABSENTEE BALLOTS AVAILABLE
REFERENDUM	6/13/23	6/13/23	TOWN MEETING REFERENDUM/ELECTIONS

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4							1		1	2	3	4	5	6						1	2	3
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		
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