



MAINELY RICHMOND

Town of Richmond

MAY 2024

**TOWN
WARRANT
INSIDE**

**TOWN MEETING
JUNE 4, 6:00P.M.
RICHMOND HIGH SCHOOL**

**ELECTIONS/REFERENDUM:
JUNE 11, 8:00A.M.-8:00P.M.,
TOWN OFFICE, 26 GARDINER STREET**

**THIS ISSUE INCLUDES
⇒ THE TOWN MEETING WARRANT
⇒ ALL BUDGET SPREADSHEETS
Visit our website for all school and town
budget information!
www.richmondmaine.com**

Board & Committee Openings

Appeals Board	3 full members and 2 alternate members for 3 year term
Community Development Revolving Loan Fund Trustee	1 full member and 1 alt member for 2 year term
Library Board Trustee	1 full member for 3 year term
Planning Board Members	1 full member and 1 alt member for 5 year term

Please contact the Town Clerk at 737-4305 ext 201 or email: townclerk@richmondmaine.com for any of the above positions, also if you have interest in being a ballot clerk at future elections.

TOWN ELECTION-JUNE 11-8A.M.-8P.M., TOWN OFFICE

STATE OF MAINE MUNICIPAL ELECTION OFFICIAL BALLOT FOR THE TOWN OF RICHMOND JUNE 11, 2024

Sam Woodward
Town Clerk

Instructions to Voters

- ♦ To vote for the candidate of your choice, fill in the oval to the left, like this: ☐
- ♦ To vote for a write-in candidate, fill in the oval to the left of the write-in space and write in the person's name.
- ♦ To have your vote count, do not erase or cross out your choice.
- ♦ If you make a mistake, ask for a new ballot.

Selectmen-Assessor-Overseer Three (3) Year Term Vote for TWO	Budget Committee Member Three (3) Year Term Vote for TWO	Richmond Utilities District Trustee Three (3) Year Term Vote for ONE
<input type="radio"/> BERDAN, II WILFRED G.	<input type="radio"/> ACORD, THERESE J.	<input type="radio"/> BODGE, NATHAN R.
<input type="radio"/> PAGE, ANN H.	<input type="radio"/> MOORE, JEFFERY B.	<input type="radio"/>Write-in
<input type="radio"/> TUTTLE, TRACY L.	<input type="radio"/>Write-in	Question 1: To vote by secret ballot on the following referendum question: "Shall an ordinance entitled "2024 Amendments to the Town of Richmond Land Use Ordinance" be enacted?" <input type="radio"/> YES <input type="radio"/> NO
<input type="radio"/> YORK, BRIAN K.	<input type="radio"/>Write-in	
<input type="radio"/>Write-in		Question 2: Do you favor approving the Richmond School Department budget for the upcoming 2024-2025 school year that was adopted at the latest Richmond Town Meeting? <input type="radio"/> YES <input type="radio"/> NO
<input type="radio"/>Write-in		
Richmond School Board Member Three (3) Year Term Vote for ONE		
<input type="radio"/> HUGHES, RUSSELL K.		
<input type="radio"/>Write-in		
Typ:01 Seq:0001 Spl:01		

TOWN MEETING WARRANT

The following pages represent the department budgets for warrant article purposes. **First is the Town Warrant, followed by the Department breakdown spreadsheets.**

The Town of Richmond votes on the Total of the Department Budget (s), not the individual line items.

Please keep in mind that the line items are used by the Town Manager and the Board of Selectmen as a guide when approving expenditures. The proposed line item amounts do not hinder the Board from making adjustments within departments.

Budget FY2024-2025: The 2024-25 budget attempts to keep expenses as tight as possible while still not sacrificing services offered to the Town. To be successful with this approach it required hard work from all parties involved, Department Heads, Board of Selectmen, and the Budget Committee. I want to thank everyone involved for their hard work in putting together a strong FY2024-2025 budget. This year's proposed Selectmen's municipal budget is a total of \$2,987,950 and is a total increase of 85,133 over the FY2023-2024 budget. Even though this year's budget shows an increase it is important to keep in mind that \$641,154 is being appropriated from the Town's undesignated fund balance and \$188,504 is being appropriated from the Town's two Tax Increment Finance (TIF) Districts. **This brings the total to be raised by taxes this year down to \$2,158,292. This a \$19,734 increase over the FY2023-2024 budget, less than 1% increase (0.92).**

Articles 2 through 30 are Municipal appropriation requests.

Article 31 is a request to use funds from the Town Property Improvement Reserve that reserve currently has \$89,000, in order to access these funds it takes town meeting approval. We are looking to make repairs to town facilities that include: Town Office siding and roof repair, replacement of town office carpet, fire station roof repair, police station doors, fire station fencing, public works lighting, and a library boiler.

Article 34 is asking if the Town will take over ownership of Peacock Beach. The Town currently has a 25 year lease with the State of Maine. The State of Maine through the legislative procedure has turned ownership over to the Town, if accepted by town meeting approval. This will allow the town to make improvements at the park.

Article 35 is asking if the Town will buy back the Chiefs retirement time from the towns original Plan AC to the new plan offered to officers Plan 3C. The Town will be covering the additional liability created for the Consolidated Plan it participates in with 350+ other employers by the all service plan. The \$66,000+ will make all of The Chiefs service before 12/1/2023 Special Plan 3C service (11.0945 years) . Currently those 11.0945 years of Regular Plan AC service are the equivalent of 7.3963 years of Special Plan 3C service. If the article doesn't pass, that will continue to be the case .

Articles 46-62 are Richmond School Department Budget appropriate requests. Keep in mind that the amounts approved at town meeting will then be validated by a referendum vote on June 11 (Question 2 on the ballot).

TOWN MEETING WARRANT, CONT.

TOWN OF RICHMOND 2024 ANNUAL TOWN MEETING WARRANT

Sagadahoc, ss.

State of Maine

TO: James Donnell, Constable of the Town of Richmond

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Richmond, in said county and State, qualified by law to vote in Town affairs, to meet at the Richmond High School in said Town, on **Tuesday, June 4, 2024 at 6:00 PM**, then and there to act upon **Articles 1-62**, at the conclusion of which the meeting will be recessed; the recessed meeting will be reconvened at the Richmond High School in said Town on **Tuesday, June 11, 2024 from 8:00 AM to 8:00 PM**, then and there to act upon **Article 63-64**.

- ARTICLE 1: To elect a Moderator, by secret ballot, who will preside at said meeting. The “Maine Moderator’s Guide” shall be utilized by the Moderator.
- ARTICLE 2: To see if the Town will vote to raise and appropriate \$225,123 for the **Administration** Account (FY2023-2024: \$218,621).
Select Board Recommends \$225,123
Budget Committee Recommends: \$223,917
- ARTICLE 3: To see if the Town will vote to raise and appropriate \$340,385 for the **Benefits** Account (FY2023-2024: \$311,337).
Select Board and Budget Committee Recommend: \$340,385
- ARTICLE 4: To see if the Town will vote to raise and appropriate \$16,800 for the **Boards & Committees** Account (FY2023-2024: \$16,800).
Select Board and Budget Committee Recommend: \$16,800
- ARTICLE 5: To see if the Town will vote to transfer and appropriate from the undesignated fund balance \$25,422 for the **Capital Outlay** Account (FY2023-2024: \$68,656).
Select Board and Budget Committee Recommend: \$25,422
- ARTICLE 6: To see if the Town will vote to raise and appropriate \$57,811 for the **CEO** (Code Enforcement/LPI Account (FY2023-2024: \$55,731).
Select Board Recommends \$57,811
Budget Committee Recommends: \$57,366

TOWN MEETING WARRANT, CONT.

- ARTICLE 7: To see if the Town will vote to raise and appropriate \$32,459 for the **Debt Service** Account (FY2023-2024: \$16,333).
Select Board and Budget Committee Recommend: \$32,459
- ARTICLE 8: To see if the Town will vote to raise and appropriate \$182,723 for the **Fire/EMS** Account (FY2023-2024: \$169,290).
Select Board Recommends \$179,983
Budget Committee Recommends: \$182,723
- ARTICLE 9: To see if the Town will vote to raise and appropriate \$10,000 for the **General Assistance** Account (FY2023-2024: \$10,000).
Select Board and Budget Committee Recommend: \$10,000
- ARTICLE 10: To see if the Town will vote to raise and appropriate \$76,600 for the **Insurance** Account (FY2023-2024: \$74,600).
Select Board and Budget Committee Recommend: \$76,600
- ARTICLE 11: To see if the Town will vote to raise and appropriate \$15,679 for the **Intergovernmental** Account (FY2023-2024: \$15,597).
Select Board and Budget Committee Recommend: \$15,679
- ARTICLE 12: To see if the Town will vote to raise and appropriate \$64,510 for the Isaac F. Umberhine Public **Library** Account (FY2023-2024: \$62,689).
Select Board Recommends \$64,510
Budget Committee Recommends: \$63,883
- ARTICLE 13: To see if the Town will vote to raise and appropriate \$8,430 for the **Parks & Cemeteries** Account (FY2023-2024: \$24,755).
Select Board and Budget Committee Recommend: \$8,430
- ARTICLE 14: To see if the Town will vote to raise and appropriate \$290,271 for the **Police** Account (FY2023-2024: \$281,473).
Select Board Recommends \$290,271
Budget Committee Recommends: \$289,980
- ARTICLE 15: To see if the Town will vote to raise and appropriate \$48,579 for the **Professional Services** (not including Legal Services) Account (FY2023-2024: \$46,736).
Select Board and Budget Committee Recommend: \$48,579
- ARTICLE 16: To see if the Town will vote to raise and appropriate \$122,215 for the **Public Safety** Account (FY2023-2024: \$208,456).
Select Board and Budget Committee Recommend: \$122,215

TOWN MEETING WARRANT, CONT.

ARTICLE 17: To see if the Town will vote to raise and appropriate the following amounts for support of the following **Public Service Agencies** for the ensuing year:

Dash Unit-Milfoil Program	\$6,500
New Hope For Women	\$600
Richmond Food Pantry:	\$5,000
Spectrum Generations	<u>\$1,575</u>
TOTAL:	\$13,675

Select Board and Budget Committee Recommend: \$13,675

ARTICLE 18: To see if the Town will vote to raise and appropriate \$433,897 for the **Public Works** Account (FY2023-2024: \$481,232).

Select Board Recommends: \$433,897

Budget Committee Recommends: \$419,105

ARTICLE 19: To see if the Town will vote to raise and appropriate \$42,292 for the **Recreation** Account (FY2023-2024: \$40,509).

Select Board Recommends \$41,928

Budget Committee Recommends: \$42,292

ARTICLE 20: To see if the Town will vote to raise and appropriate \$33,250 for the **Seniors** Account (FY2023-2024: \$31,940).

Select Board Recommends \$33,250

Budget Committee Recommends: \$32,710

ARTICLE 21: To see if the Town will vote to raise and appropriate 92,170 for the **Solid Waste** Account (FY2023-2024: \$87,300).

Select Board Recommends \$92,170

Budget Committee Recommends: \$91,453

ARTICLE 22: To see if the Town will vote to raise and appropriate \$37,223 for the **Town Fuel** Account (FY2023-2024: \$42,412).

Select Board and Budget Committee Recommend: \$37,223

ARTICLE 23: To see if the Town will vote to transfer and appropriate \$55,732 from unassigned fund balance to be placed in the **Municipal Planning Reserve** Account for a 2025 property revaluation (FY2023-2024: \$42,500).

Select Board and Budget Committee Recommend: Approval

ARTICLE 24: To see if the Town will vote to raise and appropriate \$5,000 to be placed in the **Catch Basin Reserve** Account (FY2023-2024: \$5,000).

Select Board and Budget Committee Recommend: Approval

TOWN MEETING WARRANT, CONT.

- ARTICLE 25: To see if the Town will vote to raise and appropriate \$4,200 to be placed in the **Police Equipment Reserve** Account (FY2023-2024: \$11,700).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 26: To see if the Town will vote to transfer and appropriate \$350,000 from unassigned fund balance to be placed in the **Public Works Reserve** Account (FY2023-2024: \$350,000).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 27: To see if the Town will vote to raise and appropriate \$5,000 to be placed in the **Town Building Repair & Maintenance Reserve** Account (FY2023-2024: \$5,000).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 28: To see if the Town will vote to transfer and appropriate \$200,000 from unassigned fund balance to be placed in the **Town Vehicle Reserve** Account (FY2023-2024: \$200,000).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 29: To see if the Town will vote to transfer and appropriate \$5,000 from unassigned fund balance to be placed in the **Employee Contingency Reserve** Account (FY 2023-2024: \$5,000).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 30: To see if the Town will vote to transfer and appropriate \$5,000 from unassigned fund balance to be placed in the **Fire Equipment Reserve** Account (FY 2023-2024: \$5,000).
Select Board and Budget Committee Recommend: Approval
- ARTICLE 31: To see if the Town will vote to appropriate the sum of \$60,000 from the **Town Properties Improvement Reserve** Account for the purchase of Town Office Siding/Roofing Repairs, Town Office Flooring, Fire Station Roof Repair, Town Office Safety Installation Reimbursement, Holding Area Power for Compactor, Police Station Doors, Library Boiler.
Select Board and Budget Committee Recommend: Approval
- ARTICLE 32: To see if the Town will vote to appropriate fifty-percent (50%) of the money received from the State of Maine for snowmobile registrations to the Richmond Sno-Rovers Club for the maintenance of their system or network of snowmobile trails, on the condition that those trails be open to the public for snowmobile purposes at no charge in the snow season, and to authorize the Select Board to enter into an agreement with the Club under such terms and conditions as it deems advisable for that purpose.
Select Board and Budget Committee Recommend: Approval
- ARTICLE 33: To see if the Town will vote to appropriate the sum of \$950,000 from the **Estimated Revenues** Account (Non-Property Tax Revenue) to be applied to reduce the Fiscal Year 2024-2025 tax commitment.
Select Board and Budget Committee Recommend: Approval

TOWN MEETING WARRANT, CONT.

ARTICLE 34: To see if the Town will vote to authorize the Select Board to accept delivery of a deed from the State of Maine, acting by and through the Department of Agriculture, Conservation and Forestry, conveying ownership of a parcel of real property known as "Peacock Beach" designated by the Town as Tax Map U16 Lot 006, and consisting of 32 acres, and to further authorize the Select Board to execute any documents related to the acceptance of said property on such terms and conditions as it deems advisable.

Select Board Recommends: Approval

ARTICLE 35: To see if the Town will vote to change its plan effective July 1, 2024 for its current, participating police officers who have service under Regular Plan AC prior to December 1, 2023 in order to make all of their service with the Town Special Plan 3C service and:

- a) To raise and appropriate \$66,140.00 for this purpose;
- b) To remit payment to MainePERS of the additional liability to the Plan resulting from this change of \$66,140.00 in a lump sum by July 31, 2024; and
- c) To authorize the Select Board Chair to sign the Amended Agreement between the Town and the Maine Public Employees Retirement System.

ARTICLE 36: To see if the Town will vote to fix the date when property taxes become due and payable, with the first payment being due and payable on November 10, 2024; and the second payment being due and payable on May 10, 2025; and to instruct the Tax Collector to charge interest at 6% per annum on all taxes unpaid after said date(s).

ARTICLE 37: To see if the Town will vote to set the rate of 2% interest per annum on abated taxes and to authorize such interest paid or abatements granted to be appropriated from overlay funds then, if necessary, from unassigned fund balance.

[Note: 36 M.R.S. § 506-A provides the rate of interest may not exceed the rate set for delinquent taxes, nor be less than that rate reduced by 4%.]

ARTICLE 38: To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed pursuant to 36 M.R.S. § 506, with no interest to accrue on any excess paid over the amount finally committed.

ARTICLE 39: To see if the Town will vote to authorize the Tax Collector to offer a Fiscal Year 2024-2025 Tax Club Plan to taxpayers who enroll no later than July 31, 2024; who pay the total amount of FY 2024-2025 taxes by monthly payments from July 1, 2024 to June 30, 2025; who abide by the requirements of said plan as established by the Select Board; who shall receive from the Town, in return for such payments, full credit for such taxes paid without incurring any charge of interest.

TOWN MEETING WARRANT, CONT.

- ARTICLE 40: To see if the Town will vote to authorize the Select Board to apply for State, federal (including Community Development Block Grants) and other grants on behalf of the Town for purposes deemed by the Select Board to be in the best interests of the Town; to accept such grants, including, when necessary, the authority to sign contracts and related documents and to accept conditions of approval; and to appropriate such grant funds for any purpose for which the Town has appropriated funds in Fiscal Year 2024-2025.
- ARTICLE 41: To see if the Town will vote to authorize the Select Board to retain, sell or dispose of, by such means and upon such terms and conditions as the Select Board deems advisable, any real estate acquired by the Town for non-payment of taxes thereon, and to execute such contracts, deeds and other instruments, and to take such other actions as may in the Select Board's judgment be advisable to effect the sale of such property, or, if the property is residential property and is occupied by the immediate former owner(s), the Select Board may convey the property to the immediate former owner(s) upon payment in full of all taxes, interest and charges incurred by the Town within 90 days of notice to the immediate former owner(s) of the repurchase opportunity; provided, however, that the Select Board shall comply with the requirements of 36 M.R.S. § 943-C if it chooses to sell the property to anyone other than the former owner(s).
- ARTICLE 42: To see if the Town will vote to authorize the Treasurer to waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure at the Registry of Deeds in which the tax lien certificate is recorded prior to expiration of the right of redemption pursuant to 36 M.R.S. § 944 upon a finding by the Select Board that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.
- ARTICLE 43: To see if the Town will vote to authorize the Select Board to sell or otherwise dispose of Town-owned personal property deemed by the Select Board to be obsolete on such terms and conditions as it deems advisable.
- ARTICLE 44: To see if the Town will vote to authorize the Select Board to accept or reject donations of personal property and/or to accept or reject gifts of money to the various accounts of the Town for the ensuing year and to appropriate those monies donated for specific purposes.
- ARTICLE 45: To see if the Town will vote to authorize the Select Board to make final determinations, after notice and hearing, regarding the winter closing of roads in accordance with 23 M.R.S. § 2953(3) and final determinations, after notice and hearing, to annul, alter or modify such orders in accordance with 23 M.R.S. § 2953(4).

TOWN MEETING WARRANT, CONT.

- ARTICLE 46: To see if the Town will vote to authorize the School Committee to expend \$3,413,520 for Pre-K-12 Regular Instruction.
School Committee Recommends: \$3,413,520
Budget Committee Recommends: \$3,233,067
- ARTICLE 47: To see if the Town will vote to authorize the School Committee to expend \$1,466,853 for Special Education.
School Committee Recommends: \$1,347,006
Budget Committee Recommends: \$1,466,853
- ARTICLE 48: To see if the Town will vote to authorize the School Committee to expend \$275,818 for Other Instruction.
School Committee Recommends: \$275,818
Budget Committee Recommends: \$266,097

(This article includes extra-curricular and co-curricular activities.)
- ARTICLE 49: To see if the Town will vote to authorize the School Committee to expend \$953,660 for Student and Staff Support.
School Committee Recommends: \$953,660
Budget Committee Recommends: \$866,738

(This article includes counseling, health, technology, student support, staff support services and libraries.)
- ARTICLE 50: To see if the Town will vote to authorize the School Committee to expend \$383,248 for System Administration.
School Committee Recommends: \$383,248
Budget Committee Recommends: \$312,849
- ARTICLE 51: To see if the Town will vote to authorize the School Committee to expend \$480,931 for School Administration.
School Committee Recommends: \$480,931
Budget Committee Recommends: \$465,042
- ARTICLE 52: To see if the Town will vote to authorize the School Committee to expend \$455,393 for Transportation and Buses.
School Committee Recommends: \$455,393
Budget Committee Recommends: \$410,434
- ARTICLE 53: To see if the Town will vote to authorize the School Committee to expend \$913,116 for Facilities Maintenance.
School Committee Recommends: \$913,116
Budget Committee Recommends: \$885,406

TOWN MEETING WARRANT, CONT.

ARTICLE 54: To see if the Town will vote to authorize the School Committee to expend \$25,000 for contingency.

School Committee Recommends: \$25,000

Budget Committee Recommends: \$25,000

ARTICLE 55: To see if the Town will vote to appropriate \$5,268,957.60 for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (*School Committee recommends \$5,268,957.60*) and to see if the town will vote to raise \$2,191,440.66 as the town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes Title 20-A, § 15688.

School Committee and Budget Committee Recommend Local Share:

\$2,191,440.66

(The State of Maine's share is \$3,077,516.94)

Explanation: The school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

ARTICLE 56: **(Written Ballot Required)** Shall the Town raise and appropriate \$2,748,735.40 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$2,748,735.40, as required to fund the budget recommended by the school committee?

The School Committee recommends \$2,748,735.40 for additional local funds and gives the following reasons for exceeding the State's Essential Program and Services funding model by \$2,748,735.40:

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Town's budget for educational programs.

The Budget Committee recommends \$2,432,527.00

ARTICLE 57: To see if the Town will vote to authorize the School Committee to expend \$8,247,693 for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, additional local funds for school purposes under the 20-A M.R.S. § 15690, unexpended balances, tuition receipts, local appropriations, state subsidy, school lunch revenues and other receipts for the support of schools.

School Committee Recommends: \$8,247,693

Budget Committee Recommends: \$7,931,485

TOWN MEETING WARRANT, CONT.

Explanation: This article is a summary article and approves expenditures of the proposed budget of \$8,247,693. This article authorizes the School Committee to expend the money appropriated in the previous articles, plus other revenues. This article does not raise any additional money.

Category	School Committee Recommendation	Budget Committee Recommendation
Local Contribution	\$2,191,440.66	\$2,191,440.66
Additional Local Funds	\$2,748,735.40	\$2,432,527.43
State Subsidy	\$3,077,516.94	\$3,077,516.94
Carry Forward	\$230,000.00	\$230,000.00
Total	\$8,247,93.00	\$7,931,485.00

ARTICLE 58: To see if the Town will vote to raise and appropriate \$32,424 for food service with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the food service program.

School Committee Recommends: \$32,424

Budget Committee Recommends: \$25,000

ARTICLE 59: To see if the Town will vote to authorize the creation of a Richmond School Department Projects Reserve Account, to be funded by town appropriations, cash donations or gifts with monetary value specifically donated for the purpose of funding Richmond School Department projects, which shall include the reconstruction or repair of buildings/facilities, grounds, fields, parking lots, sidewalks, or other public projects which are considered by the School Committee as necessary and in the best interest of the school.

School Committee Recommends: Approval

ARTICLE 60: To see if the Town will vote to raise and appropriate \$85,000 to be placed in the **Richmond School Department Projects Reserve Account.**

School Committee Recommends: \$85,000

Budget Committee Recommends: \$0.00

ARTICLE 61: To see if the Town will vote to accept and authorize the School Committee to expend the categories of funds estimated below as provided by the Maine State Legislature.

<u>Category</u>	<u>Anticipated Amount</u>
E.S.E.A Funds (Titles 1, 4, 5)	\$ 101,565.79
State Subsidy	\$ 3,077,516.94
School Lunch Reimbursement	\$ 269,200.00
Special Education Local Entitlement (I.D.E.A.)	\$ 150,647.60
Unanticipated State Subsidy	\$ To Be Determined
Estimated ESSER Funds Anticipated from RSU #2	\$ 792,300.00

School Committee Recommends: Approval

TOWN MEETING WARRANT, CONT.

ARTICLE 62: To see if the Town will vote to authorize the School Committee to expend any grant monies received in addition to expenditures approved in the regular school budget.
School Committee Recommends: Approval

ARTICLE 63: To elect by secret ballot the following officials:

- A. Two (2) members of the Select Board/Assessors/Overseers for three (3) year terms.
- B. One (1) Budget Committee member for a three (3) year term.
- C. One (1) Richmond Utilities District member for a three (3) year term.

ARTICLE 64: To vote by secret ballot on the following referendum question:

Shall an ordinance entitled "2024 Amendments to the Town of Richmond Land Use Ordinance" be enacted?"

(The proposed ordinance is available for review and inspection at the Town Clerk's Office and will be available at the Town Meeting.)

DAVID W. GUILMETTE



**Maine
House of
Representatives
For District 52
which includes
Richmond, Bowdoinham,
Part of Bowdoin and Per-
kins TWP (Swan Island).**

I'm a Life long resident of Maine, 30 year resident of Richmond, Vietnam Combat Veteran, Graduate of Maine Criminal Justice Academy, Law Enforcement Officer (50 years), retired from Bureau of Motor Vehicles as Director of Division of Enforcement, Anti-Theft and Regulations.

PLEASE VOTE ON JUNE 11!



Land Use Ordinance Amendments

Below is a summary of the amendments being proposed of the Richmond Land Use Ordinance. The Richmond Ordinance Review Committee has worked for two and half years on the proposed amendments. The full amendments are posted on the Town's website for viewing, you can also request copies be emailed by reaching out to ceo@richmondmaine.com or come into the Town Office for a hard copy of the amendments. .

In reviewing the proposed amendment to the current Richmond Land Use Ordinance please keep in mind that most of the amendments are definition updates, State of Maine statute updates and relocation of standards for better understanding of the requirements. When reviewing the draft ordinance an item in "red" has been added and items crossed out have been removed and/or relocated. Below is a summary of the major amendments and where they can be reviewed in the draft ordinance.

1. Non-Conforming Structure

This amendment allowed for the Code Enforcement Officer to review and approve the reconstruction of a non-conforming structure outside of the Shoreland. This change can be found in Article 2.

2. LD. 2003

LD. 2003 was passed by the state and towns are required to enforce. LD. 2003 is an act to implement the

Recommendations of the commission to increase the housing opportunities in Maine. Fortunately, Richmond already allowed multi family dwelling and accessory dwelling units. The required changes can be found in Article 3 and 5.

3. Mobile homes

Towns are now required to allow mobile homes wherever a single-family home is permitted. This requirement makes it unlawful for Richmond to not allow mobile homes in the village district but does state they are not allowed in the historic district of the village. The required change can be reviewed in Article 4.

4. Subdivision

These amendments allow for a subdivision located in the agricultural district that is less than 10 lots to not be clustered and are not required to have a common well and septic system. These amendments can be reviewed in Article 6.

5. Adult-Use Cannabis

Adult-Use Cannabis establishments are already permitted in the highway commercial district, the changes that were made were to reduce or eliminate the setback requirement from abutting uses. A proposed amendment also allows adult-use cannabis cultivation to be permitted in the agricultural district. This change can be seen in Article 4 and 5.

List of Articles

1 General

2. Non-Conformance

3. Definitions

4. Establishment of Districts and Land Use Requirements

5. Performance Standards

6. Subdivision Standards

7. Development Review

8. Development Requirements

9. Sexually Oriented Businesses

10. Wireless Telecommunication Facility

11. Shoreland Ordinance (not included, no proposed amendments)

12. Adult Use Cannabis

BUDGET SUMMARY SHEET

Summary

Town of Richmond 2024 - 2025 Budget

Account Name	23-24 Proposed	24-25 Proposed	Increase/ Decrease	Cost covered by Und. Fund	Cost covered by TIF	Amount to be Raised by Commitment
Administration	\$ 218,621.00	\$ 225,123.00	\$ 6,502.00			\$ 225,123.00
Benefits	\$ 311,337.00	\$ 340,385.00	\$ 29,048.00			\$ 340,385.00
Boards & Committees	\$ 16,800.00	\$ 16,800.00	\$ -			\$ 16,800.00
Capital Outlay	\$ 68,656.00	\$ 25,422.00	\$ (43,234.00)	\$ 25,422.00		\$ -
CEO	\$ 55,731.00	\$ 57,811.00	\$ 2,080.00			\$ 57,811.00
Debt Service	\$ 16,333.00	\$ 32,459.00	\$ 16,126.00			\$ 32,459.00
Fire/EMS	\$ 169,290.00	\$ 182,723.00	\$ 13,433.00			\$ 182,723.00
General Assistance	\$ 10,000.00	\$ 10,000.00	\$ -			\$ 10,000.00
Insurance	\$ 74,600.00	\$ 76,600.00	\$ 2,000.00			\$ 76,600.00
Intergovernmental	\$ 15,597.00	\$ 15,679.00	\$ 82.00			\$ 15,679.00
Library	\$ 62,689.00	\$ 64,510.00	\$ 1,821.00			\$ 64,510.00
Parks & Cemeteries	\$ 24,755.00	\$ 30,604.00	\$ 5,849.00		\$ 22,174.00	\$ 8,430.00
Police	\$ 281,473.00	\$ 290,271.00	\$ 8,798.00			\$ 290,271.00
Professional Services	\$ 46,736.00	\$ 48,579.00	\$ 1,843.00			\$ 48,579.00
Public Safety	\$ 208,456.00	\$ 217,625.00	\$ 9,169.00		\$ 95,410.00	\$ 122,215.00
Public Service Agencies	\$ 14,150.00	\$ 13,675.00	\$ (475.00)			\$ 13,675.00
Public Works	\$ 481,232.00	\$ 504,817.00	\$ 23,585.00		\$ 70,920.00	\$ 433,897.00
Recreation	\$ 40,509.00	\$ 42,292.00	\$ 1,783.00			\$ 42,292.00
Reserve	\$ 624,200.00	\$ 629,932.00	\$ 5,732.00	\$ 615,732.00		\$ 14,200.00
Seniors	\$ 31,940.00	\$ 33,250.00	\$ 1,310.00			\$ 33,250.00
Solid Waste	\$ 87,300.00	\$ 92,170.00	\$ 4,870.00			\$ 92,170.00
Town Fuel	\$ 42,412.00	\$ 37,223.00	\$ (5,189.00)			\$ 37,223.00
TOTAL 24/25	\$ 2,902,817.00	\$ 2,987,950.00	\$ 85,133.00	\$ 641,154.00	\$ 188,504.00	\$ 2,158,292.00
FY 23/24	\$ 2,902,817.00			\$ 621,156.00	\$ 143,103.00	\$ 2,138,558.00

BUDGET SPREADSHEETS

ADMINISTRATION (WARRANT ARTICLE 2)

Acct #	Account Name		23-24 Approved	24-25 Budget	Increase/ Decrease
11-010	Payroll Expenses	T-M/\$80,262, Clerk/\$25.64 hr Tax Collector/\$22.80 hr	175,843	183,097	7,254
11-011	Payroll - Part Time	Election Workers @ \$14.15 hr (Nov & May)	2,000	2,050	50
11-012	Payroll - Overtime	Mostly Town Clerk elections (8 hrs each per 2 elections)	600	650	50
11-015	Manager Expense	Unanticipated/Emergency Expenses	500	500	0
11-017	Election Supplies	Printing ballots, meals, supplies	3,000	3,000	0
11-021	Telephone & Internet	\$3996/Phone \$650/Internet, \$960 Cell	4,860	5,606	746
11-022	Electricity	\$150/month	2,000	1,800	(200)
11-023	Heat	750 gallons propane @ \$2.20 (2/100 gal tanks)	2,325	1,650	(675)
11-024	Water & Sewer	\$205.12/quarterly	820	820	0
11-031	Postage	30 day notices, foreclosures, tax bills, checks, meter rental (\$90 qtr), postage .57 to .60	4,500	4,500	0
11-032	Office Supplies	calendars, notebooks, envelopes, W2's & 1099's, certified mail forms (every 2 yrs), file folders, pens, copy paper, printer cartridges, etc	4,000	4,000	0
11-039	Building Supplies	paper towels, toilet paper, soap, trash bags, cleaning supplies, bottled water	650	700	50
11-041	Building - Repairs & Maint	\$165/generator, \$94/extinguisher inspections, electrical, plumbing	2,000	1,000	(1,000)
11-060	Copier Lease	\$325/month for lease, \$50/month for maint & overages for all departments	4,200	4,200	0
11-061	Advertising	Town public hearing notices, help wanted	250	250	0

Acct #	Account Name		23-24 Approved	24-25 Budget	Increase/ Decrease
11-062	Town Reports	170 town reports	1,200	1,200	0
11-065	Tax Bills	\$1,225/1800 bills/Send out to print & mail	1,225	1,225	0
11-071	Training	Managers Interchange, Property Tax School (2), MTCMA, MMA (Tax Liens/Municipal Law/GA Basics), Hotel, IAAO, HR Conference,	1,700	1,700	0
11-072	Membership Dues	Managers, Welfare Directors (2), Clerks, MMTCTA (3) Sam's Club, Amazon Prime, Canva, MAAO, MGFOA, MLGHRA	733	960	227
11-077	Mileage	2024 mileage rate is 67 cents	500	500	0
11-080	Liens & Discharges	\$19/each, filing, discharging & quitclaims	4,000	4,000	0
11-081	Building Cleaning	\$25/per cleaning	1,300	1,300	0
11-098	Alarms	\$240/alarm monitoring, \$175/annual inspection	415	415	0
		Total	218,621	225,123	6,502

BUDGET SPREADSHEETS, CONT.

BENEFITS (WARRANT ARTICLE 3)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
84-004	Wellness Incentive	wellness incentive \$150 (12 eligible)	750	750	0
84-005	Firemen Accident Ins	firefighters accident insurance (\$34 x # of fireman))	800	800	0
84-006	FICA/Medicare	Employer share of fica (6.2) & medicare (1.45) = @ 7.65%	68,345	75,000	6,655
84-007	Insurance Benefits	<u>MMEHT</u> (Health/Dental/VSP/Life/IPP), <u>Group Dynamics</u> (HRA/FSA annual fees, debit card fees)	170,000	185,500	15,500
84-008	Retirement	MainePers employer match AC 9.9%, 3C 12.8%	66,442	73,335	6,893
84-016	Employee Awards	Incentives, christmas gifts (Jackets, Christmas Bonus, Awards/ Anniversaries, Luncheon)	5,000	5,000	0
		Total	311,337	340,385	29,048

BOARDS & COMMITTEES (WARRANT ARTICLE 4)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
15-010	Payroll - Selectmen Stipends	\$1,950/1 & \$1,800/4 members	9,150	9,150	0
15-010	Payroll - Budget Comm. Stipends	\$400/5 members	2,000	2,000	0
15-010	Payroll - Planning Board Stipends	\$20/per mtg/up to 30 yr/7 members @ \$20 per mtg	4,200	4,200	0
15-115	Expenses - Selectmen	\$80/nameplates, \$110/MMA Elected officials training	200	200	0
15-117	Expenses - Planning Board	training, advertising, postage	750	750	0
15-118	Expenses - Appeals Board	training, advertising, postage	500	500	0
		Total	16,800	16,800	0

CAPITAL OUTLAY (WARRANT ARTICLE 5)

Description	Account #	Dept	24-25 Budget	Undesignated Fund
Turnout Gear (2 sets \$8,600), Replacement Pager/Radio, \$5220	90-914	Fire	13,820	13,820
Plate Compactor \$2,205/Pogo Stick \$1,600/Burnwing/Wedling/Shields \$7,796.08	90-904	DPW	11,602	11,602
Total			25,422	25,422

BUDGET SPREADSHEETS, CONT.

CEO (WARRANT ARTICLE 6)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
43-010	Payroll	building/ plumbing inspector, local health officer, E-911 addressing officer, building maintenance, assessors agent assistant 1/\$27.20	54,496	56,576	2,080
43-071	Training	MBOIA meeting, plumbing codes, ada standards, Subsurface Wastewater refreshers, online courses, trainings required for annual CEO certification, assessing training.	600	600	0
43-072	Membership Dues	Maine Building Officials & Inspector Association	35	35	0
43-077	Mileage	to perform inspections and attend trainings when town vehicle unavailable or out of service	100	100	0
43-252	Tools & Equip.	Inspections tools & code books	400	400	0
43-359	Health Officer	Notices, health hazard testings	100	100	0
		Total	55,731	57,811	2,080

DEBT (WARRANT ARTICLE 7)

Acct #	Account Name	23-24 Approved	24-25 Budget	Increase/ Decrease
89-885	PW Garage [\$325,000] MMBB Loan 03C (Due 11/1 & 5/1) Final Payment 11/01/23 (\$16,333)	16,333	0	(16,333)
	Gardiner Ambulance (5 Year) "Uncollectables" Total Owed \$162,295	0	32,459	32,459
	Total	16,333	32,459	16,126

BUDGET SPREADSHEETS, CONT.

FIRE & EMS (WARRANT ARTICLE 8)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
22-010	Payroll Expenses	Chief(\$25,750 Stipend - 20 hrs per week), Deputy Chief @ \$22.00hr, Captains@ \$20hr; Interior FF's @ \$18hr,	91,348	94,088	2,740
22-013	Medical, Shots, Physicals	Osha Respiratory \$37 x26/Physicals (40+ @\$96 x13). New Staff potential/HEP B, PE Basit, PFT	2,878	2,900	22
22-021	Phones, Internet	\$1608 Phone, \$960/2 Hot Spots, \$810/IAM	3,170	3,380	210
22-022	Electricity	\$212/month	2,500	2,500	0
22-023	Heat	\$2.20/gal/3000 gals propane (4/100 gal tanks)	7,800	6,600	(1,200)
22-024	Water & Sewer	\$240/quarterly	888	960	72
22-032	Office Supplies	pens, printer ink, 1 case paper, note pads, envelopes, labels, misc. office supplies	250	300	50
22-036	EMS Supplies	Medicines, transport bags (\$300/4)(increase in EMS call demands more supplies)	5,000	6,200	1,200
22-039	Building Supplies	Toilet paper, paper towels, trash bags	325	325	0
22-041	Building Repair & Maintenance	fixtures, light bulbs, ceiling tiles, paint, bleach	2,175	3,000	825
22-071	Training	\$3,500/Fire Training, \$2,500/EMS Training, \$1,780 Training Program	6,000	7,780	1,780
22-072	Membership Dues	Atlantic Partners \$150/MeChief \$100/Sag County Ass \$350/ Me Fed Firefighters \$375/EMS Fee \$100/International Fire Chiefs \$200/Med Director \$1200	2,325	2,475	150
22-073	Call Out Expenses	Coffee, sandwiches, water during extensive incidents	300	300	0
22-098	Alarms	\$240/alarm monitoring, \$175/annual inspection	415	415	0

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
22-233	Vehicle/Equipment, Repair/Maint	As needed maintenance for trucks and equipment based on 3 year average	25,000	30,000	5,000
22-252	Tools & Equipment	Batteries for SCBA's, Class A foam (apprx 12 pails @\$95/ea. Total \$1,140/Speedy dry (apprx 20 bags @\$10/eac. Total \$200). Ongoing replacement of folder nozzles (\$600), FF survival lights for ongoing replacement (5@ \$125, Total \$625.), Misc. tool replacements (\$2,000)	4,265	5,000	735
22-253	Clothing	badges, shirts, gloves, helmets, boots	2,500	3,000	500
22-284	Radio - Repair & Maintenance	radio repairs	2,761	3,200	439
22-288	Preventative Maintenance	\$3,000/Annual Hose Testing, \$560/Annual extinguisher maint, \$500/Annual ladder testing, \$600/SCBA flow testing, \$200/annual generator maint, \$300/Truck inspections, \$3000/3 Trucks pump testing, \$600/Garage Door maint, \$1,000/Jaws of Life	8,890	9,800	910
22-298	Public Relations	Fire Safety Program/Fire Prevention Week/Wreaths/Town Events	500	500	0
		Total	169,290	182,723	13,433

BUDGET SPREADHSHEETS, CONT.

GENERAL ASSISTANCE (WARRANT ARTICLE 9)

Acct #	Account Name	23-24 Approved	24-25 Budget	Increase/ Decrease
86-860	General Assistance	10,000	10,000	0
	Total	10,000	10,000	0

INSURANCE (WARRANT ARTICLE 10)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
85-848	Unemployment	1st \$12,000 of each persons wages - Calendar Year	2,600	2,100	(500)
85-849	Worker's Comp.	workers compensation insurance - Calendar Year	35,000	37,000	2,000
85-850	Town Liability & Vehicle	vehicle, property & liability insurance, road salt - FY Year	37,000	39,400	2,400
		Total	74,600	78,500	3,900

INTERGOVERNMENTAL (WARRANT ARTICLE 11)

Acct #	Account Name	23-24 Approved	24-25 Budget	Increase/ Decrease
83-831	Cobbossee Watershed (Note: Made up of Richmond, Gardiner, Litchfield)	6,477	6,559	82
83-833	New Mills Dam (Note: Made up of Richmond, Gardiner Litchfield)	9,120	9,120	0
	Total	15,597	15,679	82

ALICE E. KNAPP **ATTORNEY AT LAW**

- Family Law
- Health Law
- Municipal Law
- Personal Injury
- Civil Litigation
- Insurance Denials
- Contracts, Wills & Deeds
- Business & Real Estate Transactions
- Defense in Front of Licensing Boards



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BUDGET SPREADSHEETS, CONT.

LIBRARY (WARRANT ARTICLE 12)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
82-010	Payroll	1/\$22.69 @ 18 hrs, 1/\$17.00 @ 20 hrs, 1/\$17.00 @ 7 hrs	43,183	45,106	1,923
82-021	Phone	\$68/month/phone only	680	816	136
82-022	Lights	\$107/month	1,200	1,280	80
82-023	Heat	\$2.20/gal/640 gals propane (2/100 gal tanks)	2,100	1,408	(692)
82-024	Water & Sewer	\$330/quarterly	820	1,320	500
82-030	Computers & Software	\$519/LibraryWorld, \$100/Network Maine, \$900/Copier, \$350/Computer Maint software/hardware	1,745	1,769	24
82-032	Office Supplies	Copy paper, book tape (different widths/types), covers, plates, labels, due slips, forms, cards, postage	1,000	1,000	0
82-039	Building Supplies	Paper towels, toilet paper, trash bags, soap	200	200	0
82-041	Building Repair/Maint	Carpet cleaning, repairs electrical, plumbing, building, \$10/fire ext insp, front door locks	1,000	1,000	0
82-078	Books/Subscriptions	\$450/CloudLibrary/Magazines, \$150/Newspaper, \$160/mo/Books in print, audio, or digital format (\$525/mo)	7,210	7,060	(150)
82-081	Cleaning	\$25/week	1,300	1,300	0
82-098	Alarms	\$576/daily alarm, \$175/annual inspection	751	751	0
82-821	Programs	Summer reading for 3rd to 5th grade (1 day week during the summer) (includes preschool, Wed morning for 2 hrs Story Hour, Lego™ Club)/Public Interest Speakers, Motion Picture License, Halloween, park passes	1,500	1,500	0
		Total	62,689	64,510	1,821

PARKS & CEMETERIES (WARRANT ARTICLE 13)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Amount Covered by TIF	Amount to be Raised
50-010	Payroll	\$2,500/Harbor Master stipend, \$200/Gas for Boat	2,700	2,700	0	2,700
50-075	Waterfront Park Maint.	\$1021/Lights, \$904/Water & Sewer, \$225/Winterize bathroom, \$480/Internet, \$400/comfort station cleaning seasonal, \$300/building & cleaning supplies, \$500/building rep & maint, mooring work, buoys (install & remove \$700), antifreeze, trash cans, remove abandoned moorings, [47-506]	4,954	4,954	4,954	0
50-501	Floating Docks	installing & removing docks/\$6340 Crane Rental & gang planks, general repairs [47-506]	3,000	9,000	9,000	0
50-502	Lane Field	\$485/Lights, \$1575/porta-potti/7 mo, \$1200/Internet, \$220/supplies, \$30/tn/10 tn/playground mulch [47-502]	3,805	3,805	3,805	0
50-504	Houdlette Field	\$481/Lights, \$106/Water, \$400/holding tank pump, \$400/building cleaning seasonal, \$1200/Internet, \$600/loam/crusher dust, \$640/seeding- hornet control, aeration of field, \$225/winterize shack, Hay Ice Rink \$360 [47-504]	4,096	4,415	4,415	0
50-505	Cemetery Flags	veteran's flags	200	200	0	200
50-520	Robert's Hall	\$1255/Lights, \$820/Water & Sewer, \$600/Cleaning, \$1,180 K1/Church, \$1,660/450 gal Propane/Robert's Hall, \$10/Fire Ext Inspections	6,000	5,530	0	5,530
		Total	24,755	30,604	22,174	8,430

BUDGET SPREADSHEETS, CONT.

POLICE (WARRANT ARTICLE 14)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
33-010	Payroll	1/\$72,928, 1/\$29, 1/\$30 (up to)	195,600	195,603	3
33-011	Parttime	P/T Officer Rate \$28 hr, (Detail Pay \$40/ RD/ Iron Man/Events) ACO/\$17hr	25,000	29,330	4,330
33-012	Overtime	court, shift coverage, training, extended investigations	20,700	24,000	3,300
33-013	Medical, Shots, Physicals	pre-employment physicals, hep b shots, polygraph, psych eval	1,200	1,200	0
33-021	Phone	\$2424/phone&internet \$648, \$480/ wireless hotspot, \$1920/cellphone,	5,030	5,474	444
33-022	Electricity	\$110/month	1,400	1,315	(85)
33-023	Heat	\$2.20/gal/480 gals propane (2/100 gal tank)	1,950	1,056	(894)
33-024	Water & Sewer	\$205.12/quarterly	820	820	0
33-029	Operating Supplies	batteries, body camera maintenance, scene kit, fingerprint cards, ink, AED supplies, office supplies, radio repairs, project lifesaver supplies (\$1,000)	2,500	3,500	1,000
33-030	Computer Contracts/Software	\$150/software update subscription, computer maintenance	800	800	0
33-039	Building Supplies & Maint.	\$165/generator, \$94/fire ext.paint, up-keep, paper towels, soap, trash bags, etc	1,750	600	(1,150)
33-060	Copier Lease & Maintenance	\$102/month	1,224	1,224	0
33-071	Training	Academy mandatory and job enhancement/professional development courses	2,500	2,500	0
33-072	Membership Dues	\$150/maine chief's assoc, \$150/international chief's, \$150/new england chief's/Dirigo Training \$1,500	600	1,950	1,350
33-075	Vets/ ACO Supplies	Vet Services, flea pills, pails, food, animal control specific training, member dues	500	500	0

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
33-078	Books & Subscriptions	ME statutes, law enforcement handbook, motor vehicle, criminal code 17A & 29A	600	600	0
33-081	Building Cleaning Services	\$25/week	1,300	1,300	0
33-098	Alarms	\$576/alarm monitoring, \$175/annual inspection	751	751	0
33-233	Vehicle - Rep & Maintenance	2015 Taurus (Town Car) , 2021 Explorer, 2020 Explorer, Tires for fleet (2 sets @ \$188 per tire) Note: Tire expense line deleted and combined with vehicle rep line	6,500	6,500	0
33-304	Animal Shelter Contract	Assessed by population (3522 x \$1.49 per capita)	5,248	5,248	0
33-335	Uniforms	replacement; cleaning	3,000	3,500	500
33-336	Community Services	bike rodeo, sand for seniors, safe school, community policing activities, sticker badges, halloween glo sticks	500	500	0
33-339	Firearms Maint. & Ammo.	Training/ duty ammo, cleaning supplies, firearms maint	2,000	2,000	0
		Total	281,473	290,271	8,798

BUDGET SPREADSHEETS, CONT.

PROFESSIONAL SERVICES (WARRANT ARTICLE 15)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
12-100	Assessing	\$690/20 days	13,100	13,800	700
12-101	Tax Maps	Lot splits, lot changes, copies of maps	1,700	2,700	1,000
12-102	Audit	TIF pays \$2000	9,500	9,500	0
12-103	MMA Membership	Annual membership services: legal, reduced training rates.	4,436	4,579	143
12-104	HR Consultant	human resources training, personnel policies, job descriptions	3,000	3,000	0
12-925	Legal Expenses	attorney fees, legal newspaper ads	15,000	15,000	0
		Total	46,736	48,579	1,843

PUBLIC SAFETY (WARRANT ARTICLE 16)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease	Amount Covered by TIF	Amount to be Raised
36-361	Ambulance Contract	Gardiner Ambulance contract	89,116	104,285	15,169	45000	59,285
36-362	Hydrant Rental	\$22,960/quarterly for fire protection	91,840	91,840	0	40,410	51,430
36-363	Street Lights	streetlights	26,000	20,000	(6,000)	10,000	10,000
36-917	EMA Shelter	Legion donation & supplies	1,500	1,500	0	0	1,500
		Total	208,456	217,625	9,169	95,410	122,215

PUBLIC SERVICE AGENCIES (WARRANT ARTICLE 17)

Acct #	Account Name	23-24 Approved	24-25 Proposed	Increase/ Decrease
81-900	Dash Unit - Milfoiler Program-Non Departmental	6,000	6,500	500
	Kennebec Behavioral Health	0	0	0
81-802	Lifeflight Foundation	0	0	0
81-811	Maine General Hospice Volunteers of Kennebec Valley	300	0	(300)
	Maine Public Radio - Television - Online	0	0	0
81-803	New Hope for Women	600	600	0
81-808	Richmond Food Pantry	5,000	5,000	0
81-800	Spectrum Generations	1,500	1,575	75
	Total	14,150	13,675	(475)

BUDGET SPREADSHEETS, CONT.

PUBLIC WORKS (WARRANT ARTICLE 18)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase Decrease	by TIF 44%	Amount to be Raised
26-010	Payroll Expenses	1/\$68,250, 1/\$28.08 hr (Mechanic/Driver), 1/\$26 1/\$24 hr (Driver/Laborers)	208,354	230,656	22,302	0	230,656
26-011	Payroll - Part Time	Part time seasonal driver(\$25+)/laborer/mowing (\$16-\$18).	18,000	18,000	0	7,920	10,080
26-012	Payroll - Overtime	Storm plowing coverage, call out for emergencies/min 4 hrs	25,000	25,000	0	0	25,000
26-073	Overtime-Expenses	(overtime winter plowing dinner/breakfast stipend	300	300	0	0	300
26-013	Medical, Physicals	pre-employment \$175/per physical, Hep B shots, \$60/drug testing, hearing	600	600	0	0	600
26-021	Phone & Cell Phones	\$816/phone, \$336/internet \$960 Cell phone stipend	1,609	2,115	506	0	1,609
26-022	Electricity	\$265/month	3,350	3,175	(175)	0	3,350
26-023	Heat	\$3.45/gal/2312 gals oil, \$2.20/gals/12 propane (2/100 gal propane tanks & 2/275 gal oil tanks)	9,524	8,086	(1,438)	0	9,524
26-024	Water & Sewer	\$205.12/quarterly	820	820	0	0	820
26-032	Office Supplies	copy paper/calendars/pens/ink cartridges	200	200	0	0	200
26-041	Building Maintenance	\$80/Boiler, \$300/Fire Ext, \$250/Furnace, \$165/generator, \$500/General Repairs/Garage Door Inspections \$1,000/G&E Roofing Inspection	4,550	4,550	0	0	4,550
26-071	Training	Road Scholar Program, Annual certs (chainsaw, etc), APAW \$229/ All Share Program \$2,750/Misc. Training (through MLRC)	1,000	3,980	2,980	0	1,000
26-081	Cleaning Services	\$20/week	1,040	1,040	0	0	1,040
26-098	Alarms	\$240/alarm monitoring, \$165/annual inspection	405	415	10	0	405
26-232	De-Icer-Calcium	liquid calcium for winter use (500 gallons @ \$2/ gal)	1,000	0	(1,000)	0	1,000

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase Decrease	by TIF 44%	Amount to be Raised
26-233	Vehicle Equip. & Repairs	vehicle repairs & tires and rims	40,000	40,000	0	0	40,000
26-234	Ice Control Salt	950 Tons @ \$73/ton	68,000	68,000	0	29,920	38,080
26-238	Hot Top	used for repaving cross trenches/culverts (approx. 3 tons per culvert @ \$80/ton = \$240 - allows for 4 culvert projects)	5,000	5,000	0	0	5,000
26-248	Gravel	maintenance projects, replace surface gravel lost by dust , Road Edge Repairs	12,000	12,000	0	5,280	6,720
26-249	Winter Sand	2,000 yds @ 13.45/ yd/Delivered	30,000	30,000	0	13,200	16,800
26-250	Leased Equipment	equipment rentals - street sweeping, leaf control, unexpected breakdowns; Excavator, loader, Bucket Truck, Street Sweeper	5,000	5,000	0	0	5,000
26-252	Garage Tools & Equip	upgrade of hand tools, hydraulic jacks, wrenches, replacing old tools	1,500	1,500	0	0	1,500
26-253	Clothing Allowance	clothing allowance 4/\$275- \$400 Public Work T-Shirts/overalls	1,500	1,500	0	0	1,500
26-254	Safety Equipment	PPE vests, gloves, glasses, Hard Hats (6)/\$765-New for this year	2,200	2,200	0	0	2,200
26-292	Cutting Edges	grader & plow trucks	16180	16180	0	7,120	9,060
26-293	Culverts	driveways & road culverts (15" is \$250 12" is \$200)	3000	4500	1,500	0	3,000
26-294	Cold Patch	Pot hole repairs	3000	3000	0	0	3,000
26-297	Road Maintenance	Erosion control, seeding, ditching mats stabilization, beaver control, work zone safety equipment replacement, 5 gallons crosswalk paint, tree cutting/spraying, Emergency Projects/Road Striping	17000	17000	0	7,480	9,520
Total			481,232	504,817	23,585	70,920	433,897

BUDGET SPREADSHEETS, CONT.

RECREATION (WARRANT ARTICLE 19)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Proposed	Increase/ Decrease
51-010	Payroll	Coordinator - \$20.60@ 35 hrs	35,709	37,492	1,783
51-030	Office Software	RecDesk software: provides online registration, including payment processing. Allows each "Household" to see their family schedule as well as events we are offering. Organizes both registrations and financial data for all rec programs individually, simplifying future budget items. Ensures liability waiver forms and code of conduct forms are signed BEFORE participation (This has been a serious issue in the past).	4,800	4,800	0
			40,509	42,292	1,783

SENIORS (WARRANT ARTICLE 20)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
53-010	Payroll	Director - (\$21/hour)	27,040	28,392	1,352
53-021	Phone/Internet	Phone & Internet/share with Waterfront Cameras	720	1,080	360
53-022	Electricity	\$45/month	580	534	(46)
53-023	Heat	\$1.70/ gal @ 1320 gals (35% of entire building)	2,600	2,244	(356)
53-032	Office/Bldg Supplies	pens, paper, folders, ink cartridges, paper towels, t.paper, trash bags, dish soap, fire ext	700	700	0
53-081	Cleaning	\$25/month	300	300	0
		Total	31,940	33,250	1,310

SOLID WASTE (WARRANT ARTICLES 21)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
60-010	Payroll	2/\$19.00 @ 12 hrs, 1/\$19.00 @ 6 hrs	28,080	29,640	1,560
60-013	Medical	First aid/Hep B shots	100	100	0
60-022	Electricity	(building & compactor)	360	360	0
60-023	Heat	50 gallons propane @ \$2.20 (24 gal tank)	150	110	(40)
60-032	Office Supplies	\$685/dump stickers, receipt books, water cases	700	1,000	300
60-041	Building R & M	general repairs, \$5/ fire ext inspections	500	500	0
60-072	Membership Dues	Maine Resource Recovery	200	0	(200)
60-254	Safety Equipment	Safety vests, gloves, glasses	450	450	0
60-507	Portable Toilet	\$145/month	1,740	1,740	0
60-508	Grounds Maintenance	signs, concrete blocks, gravel, \$1000/ mowing 2/ year	1,800	2,800	1,000
60-650	Bulky Waste Disposal	\$200/hauling fee per load, 107 @ \$110/ton	12,000	12,000	0
60-651	Town Solid Waste	\$150/month for dumpster	1,800	1,800	0
60-652	Annual License	\$308/Storage Facility, \$163/Reporting Fee	500	500	0
60-656	Tire Removal	\$150/ton 15 tons	2,000	2,250	250
60-659	Freon Removal	Refrigerations, A/C, etc. \$9/180	1,620	1,620	0
60-661	Universal Waste Disposal	fluorescent bulbs, televisions, etc.	800	800	0
60-670	Wood Removal	demo wood removal/360 tns, Based on three year average 75 c&d ton 5/ wood ton	16,500	16,500	0
60-671	Recycling-Haul/Removal	\$4800/Compactor Rental, \$321/x26 Hauling fee, \$111-152/tn @100 tns Note: New contract higher threshold amount & varying ACR amount.	18,000	20,000	2,000
		Total	87,300	92,170	4,870

BUDGET SPREADSHEETS, CONT.

TOWN FUEL (WARRANT ARTICLE 22)

Acct #	Account Name	Explanations	23-24 Approved	24-25 Budget	Increase/ Decrease
24-368	Town Fuel	Gas - 5,230 gallons @ \$3.10 per gallon (\$16,213 year), Diesel -6,400 gallons @ \$3.15 per gallon (\$20,160 year)	41,562	36,373	(5,189)
24-369	Tank Repair & Maintenance	\$100/MEMA registration & inventory fee Tier II report, \$100/annual tank inspection , Misc. \$600/tank repairs, \$100/2023 Triennial Fee (\$100 - nothing until 2027)	850	850	0
		Total	42,412	37,223	(5,189)

RESERVE (WARRANT ARTICLES 23 TO 31)

Acct #	Account Name	23-24 Proposed	24-25 Budget	Increase/ Decrease	Undesignated Fund Balance	Cost Covered by New Taxes
92-931	Catch Basin Reserve [190-11]	5,000	5,000	0	0	5,000
92-932	Municipal Planning Reserve [190-17] Property Reval in Spring 2025 Total Price \$169,000 (\$127,500 already appropriated) & \$13,231.25 Assessing Software package.	42,500	55,732	13,232	55,732	0
92-936	Employee Contingency [190-15] -Future planning for Town to be prepared for employee retirements)	5,000	5,000	0	5,000	0
92-938	Police Equipment Reserve [190-04]-(Safety Vests \$1,700 (Vests to be replaced every 5 years); \$2500 (potential sign-on bonus and/or academy training)	11,700	4,200	(7,500)	0	4,200
92-939	Public Works Reserve [190-06] - Road Projects/Repairs. (24-25 Brown Road paving, 25' box culverts Ridge/Pitts) Drainage Issues in town.	350,000	350,000	0	350,000	0
92-940	Building Repair & Maint [190-08]	5,000	5,000	0		5,000
92-941	Fire Equipment (190-21)-Future planning for Fire Equipment such as air packs which can cost up to \$9,000 a piece, lifespan approximately 15 years (we currently have 14)	5,000	5,000	0	5,000	0
92-945	Town Vehicle Reserve (190-30): This is the Town Wide (Police, Fire, Public Works) Vehicle Replacement Plan Account. Selectmen Hold Public Hearings when purchasing a new vehicle through this account. (Recent purchases: 24-25 Ventrac and F600) (Future Purchase: 25-26 Police Cruiser / 27-28 PW Plow Truck)	200,000	200,000	0	200,000	0
	Total	624,200	629,932	5,732	615,732	14,200

SCHOOL BREAKDOWN

* BUDGET SUMMARY -
PROPOSED 2024-25
SCHOOL BUDGET

	<u>FY 24</u>	<u>FY25</u>
Regular Instruction	\$3,233,067	\$3,413,520
Special Education	\$1,466,853	\$1,347,006
Other Instruction (Co-curricular)	\$266,097	\$275,818
Counseling	\$238,688	\$267,636
Health	\$140,312	\$155,453
Technology	\$253,540	\$240,878
Other Student Support (RTI)	\$82,968	\$84,795
Staff Support Services (Prof. Dev.)	\$51,000	\$82,519
Library	\$100,231	\$122,379
System Admin. (Supt.-Sch.Com.)	\$312,849	\$383,248
School Admin. (Principals)	\$465,042	\$480,931
Student Transportation	\$410,434	\$455,393
Facilities Maintenance	\$885,406	\$913,116
Contingency	\$25,000	\$25,000
TOTAL	\$7,931,485	\$8,247,693
Food Service	\$0	\$32,424
Special Projects Reserve Account		\$ 85,000

A MESSAGE FROM PUBLIC WORKS

As the Director of Public Works for Richmond, it is both an honor and a responsibility to ensure that our town remains safe, accessible, and aesthetically pleasing for all residents. I am pleased to provide an overview of our ongoing projects and upcoming initiatives from May to December, which underscore our commitment to serving the community.

One of our key endeavors is the re-establishment of a ditch line between Public Works and the schools athletic field. This initiative not only enhances the aesthetics of our town but also promotes proper drainage for the field.

Additionally, our annual spring opening of facilities including our parks, docks, restrooms and ball fields. We will also be focused on regular maintenance tasks such as mowing all town properties, installing drive-way culverts and repairing a storm drain from Pleasant Street to Front Street.

Ongoing efforts will be on town wide ditching, shouldering, and tree cutting ensuring safety and accessibility of our roadways. The grading of town dirt roads will continue to be a focal point of our efforts to enhance roadway quality and accessibility.

Furthermore providing support for town events such as Richmond Days, maintaining daily trash collection on all town-owned receptacles.

Looking ahead, we will continue to prioritize the installation and removal of the docking systems, responding to storms and natural events to ensure public safety and service and repair of public works equipment and vehicles.

RICHMOND AREA SENIOR CENTER UPDATES

RICHMOND WE NEED YOUR HELP!!!

Richmond is a wonderfully caring community, taking pride in helping neighbors and caring for our older citizens. There are 3500 + people living in Richmond and although the Richmond Area Senior Center does connect with folks in many ways, we are not reaching the whole. That being said, if you know of an older resident who could use a visit, help with chores, rides to doctors or medical appointments, please let the Center know. **WE WILL REACH OUT!** We now offer programs to help isolated folks in many ways. Here are a few **FREE SERVICES**:

Twin Town Handy Brigade

Free Household Help

Comfortably Home Referrals

Good Morning Call Program

Fuel Assistance Guidance

Richmond Rides Transportation Program

Free with Volunteer Drivers

Meal on Wheels Connections

FREE Lunch & Learn Program

Free Tax Preparation

For further resources, call Richmond Area Senior Center,
207-737-2161

314 Front Street, Richmond, Me 04357

Director, Laurie Saunders: seniordirector@richmondmaine.com

We have a monthly newsletter and calendar, we would be happy to mail to you.

We are not here for some, WE ARE HERE FOR ALL SENIORS!

BUSINESS CORNER: LCI

As a family-owned business, Lincolnville Telephone Company (LTC) and its Family of Companies has been helping the citizens of Maine stay connected since 1904. Today the company is led by one of Maine's fastest growing fiber optic broadband providers, Lincolnville Communications Inc. In addition, LTC owns and operates two local telecommunication companies, Tidewater Telecom and Lincolnville Telephone.

Like many broadband/telecom businesses serving small towns across rural Maine, the LTC Family of Companies is working as quickly as possible to ensure its customers have the high-speed broadband they need to learn and work from home.

The company has come a long way from its humble beginnings in Lincolnville, Maine nearly 120 years ago. Throughout this time our focus has been on expanding technologies and meeting the needs of those within our communities. We remain committed to providing excellent customer service and innovative products designed to meet the ever-growing communications needs of our customers for many years to come! Our Network has been built with redundancies and backed up with batteries and generators. Giving you confidence that your service is always there for you when you need it.

LCI connected its first fiber-to-the-home customers in 2010 and has been steadily expanding its high-speed fiber optic network ever since. Together the LTC Family of Companies serves more than 12,000 customers in 36 towns across the state, including sea-side cities and more remote areas where they deliver voice services, high-speed broadband, high-definition digital TV and more.

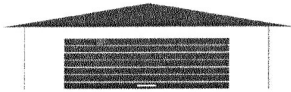
If you are interested in hearing more about our company or the services we provide, please call (844) 763-9900 toll-free, or (207) 763-9911 or you can visit us at the Ames Mills Building at 307 Front St on Thursdays and Fridays to complete an application or for your convenience you can go to LCIFIBER.NET to submit an application.



Roads currently available for our blazing fast fiber optic internet:

- Front St. from the corner of Main St. south to the Richmond/Bowdoinham Town line
- Main St from Front St to the intersection at Post Rd
- Post Rd to Dingley Rd
- Dingley Rd to the Richmond/Bowdoinham Town Line

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RICHMOND BUDGET COMMITTEE BUDGET NOTES

Numbers From The Budget Committee

Municipal Budget:

The Select Board and the Budget Committee recommendations for the annual town meeting to discuss the warrants have been aligned in years past. This year, the amounts suggested by the Select Board and the Budget Committee vary for most departments. The main cause for this discrepancy is that the Select Board has recommended a dollar-per-hour raise for some departments, while the Budget Committee suggested a three percent increase in all departments.

School Budget:

The Budget Committee will return to reviewing the Richmond School Budget this year to provide its recommendations, as was standard practice before becoming a member of the RSU2. The following are some items the Budget Committee would like to highlight.

FY 2025 School Budget				
Recommends	FY 2025 Budget	Difference over FY 2024	% Increase	Comments
School Committee	8,365,117	433,632	5.47%	Total Budget with Food Service (\$ 32,424) and New Projects Reserve A/C (\$85,000).
School Committee	8,247,693	316,208	3.99%	Budget without Food Service or New Projects Reserve A/C. Not sure why Food Service not included.
Budget Committee	7,931,485	-	0.00%	Flat line budget with no increase.
Two Year Budget History				
Fiscal Year	Adopted Budget	Yearly Difference	% Increase	
FY 2024	7,931,485	422,407	5.63%	Adopted Budget includes Food Service.
FY 2023	7,509,078	-	-	Adopted Budget includes Food Service. Last year with RSU2.

This table shows the increase in dollars from one budget year to the next and what percentage increase that represents.

Source: Town of Richmond Warrants

Where does the money come from?			FY 24 Increase over FY 2023		Budget Committee Recommendation			School Committee Recommendation		
	FY 2023	FY 2024	Dollars	Percentage	FY 2025	Increase over FY 2024		FY 2025	Increase over FY 2024	
						Dollars	Percentage		Dollars	Percentage
Required Local Contribution ⁽¹⁾	2,076,638	2,125,618			2,191,441			2,191,441		
Additional Local Funds ⁽²⁾	1,797,843	2,705,896			2,662,527	⁽⁵⁾		3,096,159	⁽⁶⁾	
Local Total ⁽³⁾	3,874,481	4,831,514	957,033	24.70%	4,853,968	22,454	0.46%	5,287,600	456,086	9.44%
State's Subsidy ⁽⁴⁾	3,634,597	3,099,971			3,077,517			3,077,517		
Total Budget Education	7,509,078	7,931,485			7,931,485			8,365,117		

⁽¹⁾ Department of Education ED 279 computes this amount as Essential Programs and Services

⁽²⁾ Amount the town needs to raise above the State's Essential Programs and Services allocation model

⁽³⁾ Local amount necessary to fund the town's budget for educational programs

⁽⁴⁾ Department of Education ED 279 State of Maine's share

⁽⁵⁾ 2,662,527 less projected carryforward of \$ 230,000 (not definite) equals 2,432,527

⁽⁶⁾ 3,096,159 less projected carryforward of \$ 230,000, less 32,424, less 85,000 equals 2,748,735

This table shows the Local Total amounts raised for the Town's budget for educational programs. This is what is used in calculating the mil rate for property taxes. Last year's budget was a 25% increase. The Budget Committee recommends a flat budget for this year. The School Committee's recommendation is an additional 10% increase.

Source: Town of Richmond Warrants, State of Maine Department of Education ED 279

RICHMOND BUDGET COMMITTEE BUDGET NOTES, CONT.

October 1st PK-12 Enrollment History

	2019	2020	2021	2022	2023	April 1, 2024
Marcia Buker	224	223	192	200	202	199
Richmond Middle	145	141	135	139	131	97
Richmond High	105	100	103	97	107	124
Total	474	464	430	436	440	420

This table shows the Enrollment History for the three schools of Richmond for the past five years and the current known enrollment.

Enrollment was highest pre-Covid. This is a constantly moving figure that appears to be trending downward.

Source: Maine Department of Education Data Warehouse for Enrollment

ED 279

STATE OF MAINE DEPARTMENT OF EDUCATION
AUGUSTA 04333

3/13/2024

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 2195

Richmond Public Schools

2024 - 2025

Section 1: Computation of EPS Rates

A) Attending Counts:

	PreK-K	1-5	6-8	PreK-8	9-12	Total
1) Attending Pupils (October 2022)	62.0 +	139.0 +	107.0 =	308.0 +	130.0 =	438.0
2) Attending Pupils (October 2023)	52.0 +	147.0 +	97.0 =	296.0 +	131.0 =	427.0
3) Attending Pupils Average	57.0 +	143.0 +	102.0 =	302.0 +	130.5 =	432.5

Section : 1

B) Staff Positions	PreK-K EPS FTE	Student to Staff	1-5 EPS FTE	Student to Staff	6-8 EPS FTE	Student to Staff	9-12 EPS FTE	Student to Staff	EPS FTE Total	Actual FTE Total	% Of EPS	SAU Data in EPS Matrix	Adjusted EPS Salary	Elementary Salary	Secondary Salary
1) Teachers	3.80	(15:1) +	8.41	(17:1) +	6.00	(17:1) +	8.16	(16:1) =	26.37 +	39.0 =	0.68	x	2,057,973 =	1,391,396 =	971,564
2) Guidance	0.18	(315:1) +	0.45	(315:1) +	0.32	(315:1) +	0.58	(225:1) =	1.54 +	1.0 =	1.54	x	49,320 =	75,890 =	52,991
3) Librarians	0.08	(720:1) +	0.20	(720:1) +	0.14	(720:1) +	0.18	(720:1) =	0.60 +	0.0 =	0.60	x	0 =	24,485 =	17,097
4) Health	0.08	(720:1) +	0.20	(720:1) +	0.14	(720:1) +	0.18	(720:1) =	0.60 +	2.0 =	0.30	x	105,750 =	31,762 =	22,178
5) Education Techs	0.55	(103:1) +	1.39	(103:1) +	0.36	(281:1) +	0.46	(284:1) =	2.76 +	6.9 =	0.40	x	183,074 =	73,343 =	51,213
6) Library Techs	0.13	(450:1) +	0.32	(450:1) +	0.23	(450:1) +	0.29	(450:1) =	0.96 +	1.8 =	0.53	x	47,589 =	25,411 =	17,744
7) Clerical	0.32	(180:1) +	0.79	(180:1) +	0.57	(180:1) +	0.73	(180:1) =	2.40 +	2.0 =	1.20	x	80,122 =	96,258 =	67,214
8) School Admin.	0.21	(275:1) +	0.52	(275:1) +	0.37	(275:1) +	0.46	(284:1) =	1.56 +	2.0 =	0.78	x	179,012 =	139,423 =	97,354

Source: State of Maine Department of Education ED 279

Public schools are required to supply data to The State of Maine Department of Education that is sorted and summarized in graphs as seen above. This information is used to calculate 'Essential Programs and Services' (EPS) and helps to determine the necessary level of state and local funding for each school.

A key point provided in the above chart looks at the total number of attending students at Richmond Schools and displays a formulated value for the minimum number of teachers per student based on the school's population, known as the Essential Programs and Services Full Time Equivalent (EPS-FTE). For Richmond, this value is 27 teachers. The Actual number of FTE's Richmond employs is 39.

The data in this chart provides an overview, and does not specifically evaluate how these FTE's are distributed per grade. The first column displays the combined FTE's for PreK & Kindergarten that creates an appropriate 15:1 student-to-staff ratio. When further broken down, locals would know that Richmond has 3 Kindergarten teachers for 24 kindergarten students, for an extremely low ratio of 8:1.

Other related Richmond School Budget highlights:

- Per the Superintendent, nearly 80 % of the school budget is salaries and benefits.
- The Local Total share of the School Budget is just under of 60 % of the Total Annual Town budget.

Budget Committee: (Chair) Robin Young, (Members) Therese Acord, Jeff Moore, Vivian Pratte, Brian Woodbury

Town Meeting is Tuesday, June 4 at the Richmond High School Gym at 6 pm.
Make Your Voice Heard

RICHMOND SCHOOL COMMITTEE BUDGET NOTES

Submitted by Amanda McDaniel, Chair of School Committee.

The Richmond School Committee, and specifically the School Budget Committee made up of Russ Hughes and John Pratte, have worked diligently with our superintendent Bob Webster to curate our 2024-25 school budget, keeping balanced and thoughtful towards all perspectives.

After four months of this budget work the Town's Budget Committee informed the School Committee that they intended to review the school budget and make recommendations to the voters on what they thought the voters should approve. The Town Budget Committee has recommended that Richmond voters approve a 2024-2025 budget with the same total as the current 2023-24 budget. This would require a cut of \$323,632 from the proposed Richmond School Committee's budget.

No one should imagine that a flat budget for next year can be achieved without layoffs. As many as five or six people could lose their jobs. With jobs will go services to students. Without people to do the work, curriculum and programs will have to be reduced or entirely eliminated. One Kindergarten position has been specifically targeted. Other than that, Town Budget Committee members have not offered opinions on how to achieve such a large cut as their primary consideration and purpose is financial oversight, not the oversight of the educational support and progression. That is the role of the School Committee. We would like you to reflect on the following summary of reasoning behind the School Committee's outcome of our proposed 2024-25 budget, as we stand strongly behind the total we've worked many months to arrive at.

1. The current proposed budget increase is projected to be around 4.3%. In 2023 the average inflation rate was 4.1% (Source: <https://www.usinflationcalculator.com>). For expenses the schools rely on like food, heat, cost of services the actual rate of inflation is much higher. A major driver of the school budget increase is the annual cost of living adjustment (COLA) that was negotiated with school employees in collective bargaining agreements...because higher inflation affects them too. Negotiated COLA increases cannot legally be cut. Any cuts will have to come from other areas like teaching and staff positions, services, supplies, food.

As a town, are we ready to reduce teaching positions when we are taking long overdue steps to increase the quality of education in Richmond after finally freeing ourselves from the neglect of RSU2 oversight?

2. The school committee is very aware of the burden of increasing property taxes. We pay property taxes too and we are not wealthy. There are many budget items that are urgently needed that have been delayed because we understand this is just not the right time to spend the money. Things like the paving the RMHS parking lot, leaking roofs at both schools, a new heating system and gym floor replacement at Marcia Buker, drainage for our always soggy athletic fields, a system for tracking students on busses, software that will make our business and education applications more efficient.
3. Enrollment is declining and student to teacher ratios are also declining. In response we would say that school now is very different today than it was 50, 30, 20 years ago. Reducing staff to achieve the same student to teacher ratios we had in the past is a recipe for disaster. The school department is dealing with a dramatic increase in students with special needs that require intense teacher attention and even one-to-one learning. We are legally required to provide every student with the opportunity to go to school and learn, something that was not required in the past. Educators are dealing with a student body that is distracted by phones, laptops, and social media. The ability to focus is a challenge that teachers have to overcome daily especially after the disaster of the COVID pandemic.

The old days we remember of 25, 20 to 1 student-teacher ratios are not practical in today's learning environment. Reducing staff to save money would create schools that would in effect be a babysitting service and not a place of learning. In many ways a town's school system is the heart of the community. A good school attracts/retains citizens, increases home values, and leads to a happy, healthier, safer community. What type of community do you want Richmond to be?

RICHMOND SCHOOL COMMITTEE BUDGET NOTES, CONT.

We hope to see you supporting our goals to continue "Building Excellence" for Richmond Schools at the Town Meeting on June 4th.

Should you have questions ahead of the meeting and would like resolution you can email:

- Superintendent Bob Webster, bwebster@richmondpk12.org
- Amanda McDaniel, amcdaniel@richmondpk12.org
- Russ Hughes (Richmond Budget Committee), rhughes@richmondpk12.org
- John Pratte (Richmond Budget Committee), jpratte@richmondpk12.org
- Nicole Tuttle, ntuttle@richmondpk12.org
- Liana Knight, lknight@richmondpk12.org

Grab your friends, family, organization, local group, & join the Richmond Enchanted Day's Parade!

To register email: townmanager@richmondmaine.com



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Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Community Events:

5/18 Dinner & Show!

Join the American Legion Auxiliary for a Bean sup-per followed by a variety show put on by Enterprise Grange #48. Eat in or take out \$7/adults, \$5/kids

5/27 Memorial Day Parade 11a.m.

Contact Marilyn Stinson for more information about Enterprise Grange and Events at 737-2611.

Town Dates & Reminders:

5/10 2nd Half of Taxes Due

5/13 Selectmen, 5:30p.m.

5/23 Richmond School Committee, 6:00p.m.

5/27 Town Office Closed-Memorial Day

5/28 Selectmen, 5:30p.m.

5/28 Public Hearing on Town Meeting Warrant, 5:30

5/30 Author Visit: Matt Cost, 6:30p.m., Library

6/4 Town Meeting, 6:00p.m. Richmond High School

6/6 Richmond School Committee, 6:00p.m.

6/10 Selectmen, 5:30p.m.

6/11 Elections, 8a.m. to 8p.m.-Town Office

6/20 Richmond School Committee, 6:00p.m.

6/24 Selectmen, 6:00p.m.

6/25 Planning Board, 6:00p.m.

6/27 Town Office closing at noon to close out fiscal year.

Library Trustee meetings held the first Tuesday of the month at 5:30p.m. at the Library.



American Legion
Emerson and Lane Post #132
39 Carding Machine Road
207-737-2113

BINGO – every Saturday night 6PM

Texas Hold 'EM Poker – 3rd Friday each month 6:30 PM

Hall Rental – call and leave a message

VA Claims Assistance Available

“Veterans Helping Veterans”

legion 132@fairpoint.net

American Legion Auxiliary:

Meeting Time – 2nd & 4th Tuesday 7 PM

The community calendar will be a regular feature of our newsletter. Please submit your events for consideration by the following deadlines: 6/13/24 for July Issue, 8/24/24 for September, 10/19/24 for November, 12/21/24 for January 2025.

TOWN OF RICHMOND

26 Gardiner Street
Richmond, Maine 04357

(207) 737-4305

TOWN OFFICE HOURS

MONDAY-THURSDAY

7:00 a.m.-5:00 p.m.

Closed Friday

www.richmondmaine.com

U.S. POSTAL SERVICE

737-4423



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26 GARDINER STREET
RICHMOND, ME 04357

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